

## Minutes of the Oconto Utility Commission held on November 30<sup>th</sup>, 2020

“Unapproved”

- 1.) Call meeting to order by President Schreiber at 5:00 p.m.
- 2.) Roll Call: Members Present: Ron Filz, Earl Uhl, & Al Schreiber. Excused: Steve VanCampenhout & Brian Vandenlangenberg. Others Present: Jeremy Wusterbarth.
- 3.) Approval of agenda: **Motion by Filz second by Uhl to approve of the agenda as presented.**  
3 ayes M/C
- 4.) Approval of meeting minutes from 10/5/2020: **Motion by Uhl second by Filz to approve of the meeting minutes from 10/5/2020 as presented.**  
3 ayes M/C

**\*\*Brian Vandenlangenberg and Adam Filz arrived at 5:02 p.m.\*\***

- 5.) Public Input: None.
- 6.) Correspondence:
  - a.) Update on Lab: Lab Equipment: Lisa is now officially retired. Sold old equipment to Badger Labs. They opened a new facility in Stevens Point. This was equipment of all ages and conditions. Badger Labs paid in early November and picked everything up a couple weeks ago. Jeremy expressed him and Adam thought this was a great deal for both parties.
  - b.) WWTP Flows: Everything looks good. Flows are going down as expected as water levels and the Bay are beginning to dry up and go down.
  - c.) Septic Hauler Comparison: Everything looks good. New agreements were sent out to Septic Haulers last week. There will be a rate increase in 2021.
  - d.) Electrical Costs: Everything looks good. There are a couple spikes which were mechanical issues that have been resolved.
  - e.) Water Usage Report: Everything looks good.
- 7.) Discussion/Recommendation/Action on the Following:
  - a.) Approve quote from VPC to replace compressor at WWTP in the digester house in the amount of \$7,760.00: Adam explained this was a 1994 compressor that was requiring oil changes every 6 months. Both of the crank chafts broke in half and one of the two heads blown, leaving only one working. It was old and not worth fixing. Replacing is a better option. Will come out of the Equipment Replacement Fund. **Motion by Uhl second by Vandenlangenberg to approve quote from VPC to replace compressor at WWTP in the digester house in the amount of \$7,760.00.**  
4 ayes M/C
  - b.) Approve invoice from FSO Management for Fall sludge haul-out: Jeremy explained this is a normal, annual haul-out. **Motion by Filz second by Vandenlangenberg to approve invoice from FSO Management for Fall sludge haul-out in the amount of \$6,975.00.**  
4 ayes M/C
  - c.) **\*\*Added Addendum Item\*\*** Approve invoice from Crane Engineering in the amount of \$3,188.80: Adam explained this is at the Bayshore Lift System. This pump is from 1999. When it was taken out, there was water in the motor. New pump is needed, and it was \$2500 cheaper thru Crane Engineering. Will come out of the Equipment Replacement Fund. For next meeting, Adam and Jeremy will be putting together a Pump List, documenting all the WWTP owed pumps and when they were installed. **Motion by Uhl second by Vandenlangenberg to approve invoice from Crane Engineering in the amount of \$3,188.80.**  
4 ayes M/C

- 8.) Approval of Accounts Payable from September 29<sup>th</sup> to November 19<sup>th</sup>, 2020 in the amount of \$440,485.43. **Motion by Filz second by Vandenlangenberg to approve Accounts Payable from September 29<sup>th</sup> to November 19<sup>th</sup>, 2020 in the amount of \$440,485.43. 4 ayes M/C**
- 9.) Revenue & Expenditures Guidelines from 2020: **Motion by Uhl second by Vandenlangenberg to approve Revenue & Expenditures Guidelines from 2020. 4 ayes M/C**
- 10.) Next Meeting Date & Time: Monday, January 4<sup>th</sup>, 2021. If needed.
- 11.) Adjournment: **Motion by Vandenlangenberg second by Uhl to adjourn @ 5:14 p.m. 4 ayes M/C**

Meeting minutes submitted by: Brittney Bickel, Utility Clerk