

Minutes of the Oconto Utility Commission held on January 11th, 2021

“Unapproved”

- 1.) Call meeting to order by President Schreiber at 5:00 p.m.
- 2.) Roll Call: Members Present: Earl Uhl, Al Schreiber, & Steve VanCampenhout. Excused: Ron Filz & Brian Vandenlangenberg. Others Present: Jeremy Wusterbarth.
- 3.) Approval of agenda: **Motion by Uhl second by VanCampenhout to approve of the agenda as presented.** **3 ayes M/C**
- 4.) Approval of meeting minutes from 11/30/2020: **Motion by VanCampenhout second by Uhl to approve of the meeting minutes from 11/30/2020 as presented.** **3 ayes M/C**

****Ron Filz arrived at 5:02 p.m.****

- 5.) Public Input: The Utility’s mapping is very old, outdated, and not very accurate. An issue has arose because of this. Two months ago the guys marked out a sewer lateral on a vacant lot for a new house. Locating and marking a water service is very simple because the curb stop is there, above ground. Sanitary sewers are a little more difficult. The Sewer lines for the new house were mismarked causing the homeowner some problems. The homeowners want the City to pay their extra excavating bill of around \$1,100. Jeremy is still working with the new homeowners to resolve this issue. In future markings we will let the homeowners know, we can mark what we know is 100% correct. And then as far as the sewer goes, the property owner can come out to the road to get that service or take a chance that the mark we make is correct. The City can’t be responsible every time we mark, especially on a vacant lot, where that service is when our mapping is so unreliable.
- 6.) Correspondence:
 - a.) WWTP Flows: Jeremy provided and went over a report showing end of year totals. He pointed out usage Sept thru December of 2019 for the WWTP was over a million. In 2020 it is back into the normal range and water levels continue to go back down. He also pointed out we lost a few Septic Haulers as a few surrounding areas are now accepting Septic Haulers.
 - b.) Septic Hauler Comparison: Everything looks good. Nothing out of the ordinary.
 - c.) Electrical Costs: Everything looks good. Nothing out of the ordinary.
 - d.) Water Usage Report: Everything looks good. Nothing out of the ordinary. Jeremy noted that we are starting the project of getting new meters. The software is ordered. Once that is received and installed, some training will happen and then we will start receiving the approximate 2,000 new meters little by little as the guys can install them. After all the new meters are in, we will discuss switching to monthly utility billing.
- 7.) Discussion/Recommendation/Action on the Following:
 - a.) Approve engineering agreement with Mead & Hunt for the reconstruction of Jones Ave in the amount of \$17,890.00: Jones Ave is one of the couple areas left to update the water lines. It will be a Fall Project, with surveying being done in the Spring and bid out later in Summer. **Motion by VanCampenhout second by Uhl to approve the engineering agreement with Mead & Hunt for the reconstruction of Jones Ave in the amount of \$17,890.00.** **4 ayes M/C**
- 8.) Approval of Accounts Payable from November 20th to December 31st, 2020 in the amount of \$94,212.83. **Motion by Filz second by VanCampenhout to approve Accounts Payable from November 20th to December 31st, 2020 in the amount of \$94,212.83.** **4 ayes M/C**

9.) Revenue & Expenditures Guidelines from 2020: Waiting for the 2020 audit to be done to go over and compare final numbers from 2020.

10.) Next Meeting Date & Time: Monday, February 1st, 2021 at 5:00 p.m. If needed.

11.) Adjournment: **Motion by Uhl second by VanCampenhout to adjourn @ 5:14 p.m. 4 ayes M/C**

Meeting minutes submitted by: Brittney Bickel, Utility Clerk