

## Minutes of the Harbor Commission held on February 17<sup>th</sup>, 2021

**The mission of the Harbor Commission Committee is to promote the use of the harbor and its facilities, maintain the public harbor facilities, and plan for harbor improvements.**

“Unapproved”

- 1.) Meeting was called to order by Reed at 4:36 p.m.
- 2.) Roll Call: Members Present: Nancy Rhode, Todd Trepanier, James Viestenz, and Roger Reed; Members Excused: Dick Olson; Others Present: John Bostedt, Director of Forestry, Parks, and Recreation. Bob Erdman with Easy Dock.
- 3.) Approval of Agenda: **Motion by Rhode second by Viestenz to approve of the agenda as presented.**  
4 ayes M/C
- 4.) Approval of Meeting Minutes from 1/13/2021: **Motion by Viestenz second by Trepanier to approve of the meeting minutes from 1/13/2021 with following corrections: 1.) 7b. Amount should be \$12,500 as second Fund Donation and \$12,500 as it relates to Stock Foundation. 2.) 8d. Should read “4 slips have been rented to date” and delete “out of 12 slips”. 3.) 8d. Should read “30 docks can be added as 4 boaters are interested on Phase II”.**  
4 ayes M/C
- 5.) Public Input: None.
- 6.) Correspondence:
  - a.) Self-Tour Guide for Historic Main Street: 1.) Updated brochures provided to commission. Provided for information only. They are available throughout the city. 2.) Harbor Tours book – includes Oconto on page 11 and includes photos and description of Copper Culture Museum. Copies were provided to Harbor Tour members communities (which Oconto is) at no cost to the City. 3.) Updated harbor dock map provided. 4.) Electrical Adapter Agreement – John provided copy of agreement for review. Brief discussion occurred regarding agreement details.
- 7.) Discussion/Recommendation/Action on the Following:
  - a.) ADA Kayak Launch at City Docks: Updated provided. Bond Foundation grant application has been submitted for approval at next meeting.
  - b.) ADA Floating Fishing Docks for City Dock (updated drawing and information to be handed out at meeting): Provided copy of Oconto Industrial Fund meeting minutes verification of \$12,500 for handicap fishing dock. Provided with updated drawings which include additional required floats and additional benches, and verification of dealer’s financial contribution.
  - c.) Installing and Removing of ADA Kayak Launch and ADA Floating Fishing Docks: Quote of \$1,168 to remove at season end with City loader assistance of both dock and launch.

**\*\*Bob Erdman left the meeting\*\***

- d.) Harbor Slip Rental 2021 Packets (to be handed out at meeting): Fee summary, rules, dock drawing, rental agreements, etc. were distributed for information and review.
- e.) New Updated Harbor Brochure/Harbor Map (to be handed out at meeting): New brochure provided to commission members. Available at various City locations.
- f.) Harbor Information Updated on City Website ([www.cityofoconto.com](http://www.cityofoconto.com))
- g.) Harbor Live Camera Lens Cover: A new lense cover was ordered and will be installed when weather allows. Which will provide a clearer picture.

- h.) Metal Art for Harbor: Provided update – Council approved. Purchased and when weather allows Harbor Commission will look at potential locations.
- i.) Harbormasters for 2021 Boating Season: John reported that all Harbormasters are returning for 2021.

8.) Board Report:

- a.) Marketing & Advertisement: 2021 Discovery Guide Advertisement was paid. Expect Harbor webcam and Harbor Tour ads to be paid in a few weeks.
  - b.) City Boat Ramps: used by ice fisherman and snowmobilers.
  - c.) Fishing Tournaments/Special Events: No updates for 2021 except know of Sheboygan Walleye Club in August and a local walleye group in August also. Waterfest on July 3, 2021.
  - d.) Park(s) Inspection Report [John Bostedt]: At Harbor - 8 slips rented to date. 5 transit reservations. 7 on list of Phase II docks. Stall doors in men's bathroom were replaced.
- 9.) Approval of Accounts Payable from January 1<sup>st</sup> to January 31<sup>st</sup>, 2021 in the amount of \$1,229.84.  
**Motion by Rhode second by Reed to approve Accounts Payable from January 1<sup>st</sup> to January 31<sup>st</sup>, 2021 in the amount of \$1,229.84. 4 ayes M/C**
- 10.) Revenue & Expenditures Guidelines: Provided for information to Commission.
- 11.) Next Meeting Date/Time/Agenda Items: Wednesday, March 17<sup>th</sup>, 2021 at 4:30 p.m. No agenda items for next meeting were stated.
- 12.) Adjournment: **Motion by Rhode second by Viestenz to adjourn @ 5:56 p.m. 4 ayes M/C**

Meeting minutes submitted by: Brittney Bickel, Utility Clerk