

Minutes of the Oconto Utility Commission held on March 1st, 2021

“Unapproved”

- 1.) Call meeting to order by President Schreiber at 5:32 p.m.
- 2.) Roll Call: Members Present: Ron Filz, Earl Uhl, Al Schreiber, Brian Vandenlangenberg, & Steve VanCampenhout. Others Present: Jeremy Wusterbarth and Adam Filz.
- 3.) Approval of agenda: **Motion by VanCampenhout second by Filz to approve of the agenda as presented.** **5 ayes M/C**
- 4.) Approval of meeting minutes from 1/11/2021: **Motion by Uhl second by VanCampenhout to approve of the meeting minutes from 1/11/2021 as presented.** **5 ayes M/C**
- 5.) Public Input: Jeremy mentioned that the auditors are in the office this week. As soon as we receive the 2020 reports back, Jeremy will share them with the Commission.

6.) Correspondence:

- a.) Utility Updates from Jeremy: Working on getting engineering proposals for modifications at the WWTP. Last one was done in 2014. Jeremy will bring those proposals to the next OUC meeting.

New counter top was put into the WWTP today. Since we are no longer doing lab work at the Public Works building, the small amount we still do was moved to the WWTP. The counter top will make the area more workable for Ben and Adam to do what they need to do.

There is a water leak somewhere at the WWTP. Water usage is high. Originally thought it was meter related. The meters were due for their 2 year calibration anyway, so L&L came in and tested the meters, nothing was found. Jeremy and Adam will be working to find and fix the problem.

Jeremy explained that he included in our 2021 budget some televising work be done on the entire South side, from Scherer Ave to Krueger Ave. We have traced I&I coming from that area and need to further pinpoint the problem location. Will start cleaning those sewers next month as the weather allows. Then Jeremy will get bids on televising that entire area. After the televising is completed, we will know where the I&I is coming from, and we will also know if a lining project or a full reconstruction will need to be done. This televising will also help with accurate lateral mapping and give us a lot of important information.

- b.) WWTP Flows: 2020 flows were down quite a bit from 2019. 2021 are even lower than 2020. Pensaukee is down as they have been doing work to address the I&I issues they were having.
- c.) Septic Hauler Comparison: Everything is ordinary.
- d.) Electrical Costs: Jeremy presented the 2019 & 2020 totals to the Utility Commission. High flows equal high costs, so with the flows going down, the cost is also going down.
- e.) Water Usage Report: Report was not ready for this meeting. Will be ready for next meeting.

7.) Discussion/Recommendation/Action on the Following:

- a.) Approve invoice from Alliance Technology for new sewer camera in the amount of \$7,591.00: Jeremy explained our current camera system is very old and ready to die. Adam did some research on pricing. Cameras came down in price, while the technology and features are improved. **Motion by VanCampenhout second by Vandenlangenberg to approve invoice from Alliance Technology for new sewer camera in the amount of \$7,591.00** **5 ayes M/C**

- 8.) Approval of Accounts Payable from January 1st, 2021 to February 22nd, 2021 in the amount of \$361,803.23: President Schreiber questioned the reimbursement on page 6, as well as the reimbursement

on page 9. Jeremy explained the page 6 reimbursement was to the owners of 6122 Bayshore Road. The meter at this property was out for over a year, therefore a reimbursement was issued on the meter charges. Schreiber questioned if the Public Fire was still being charged. It was explained that it was not as the house was razed. If the house was not razed, Public Fire would still be charged. The refund on page 9 was for a home that sold. The resident made monthly payments towards the utility bill. The final bill resulted in a credit that was refunded to the home owner.

VanCampenhout asked about the \$1100 excavating cost talked about in the last meeting. Jeremy said he called the residents and left a voicemail, he still has not heard back from them yet. **Motion by Schreiber second by Uhl to approve Accounts Payable from January 1st, 2021 to February 22nd, 2021 in the amount of \$361,803.23.** **5 ayes M/C**

9.) Revenue & Expenditures Guidelines from 2021: Jeremy noted there will be a rise in revenue resulting from the contracts of AT&T and US Cellular using the towers.

10.) Next Meeting Date & Time: April 1st, 2021. If needed.

11.) Adjournment: **Motion by VanCampenhout second by Filz to adjourn @ 5:49 p.m.** **5 ayes M/C**

Meeting minutes submitted by: Brittney Bickel, Utility Clerk