

Oconto – J. Douglas Bake Municipal Airport
2983 Airport Road
Oconto, WI 54153
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Subject: Airport Commission Meeting Minutes for March 8, 2021.

1. Meeting called to Order: March 8th at 9:00 A.M. by Chairperson Paul LeTourneau.
2. Roll Call: Paul LeTourneau, Kevin Noack, Earl Uhl, John Ebeling and Bob Bake present.
Also in attendance: Frank Calvert, Steve Woodworth, Theresa Bake, Dave Retzlaff and Joe Hornick
3. Approval of Agenda: Earl moved to accept. Seconded by Bob. The motion was voted and carried 5/0.
4. Approval of Minutes from Previous Meeting of February 8, 2021. Earl moved to accept. Seconded by Kevin. The motion was voted and carried 5/0.
5. Correspondence / Public Input: Correspondence from Dave Retzlaff. Appearance by Dave Retzlaff and discussion as to cutting of trees along the North side of Airport Road. There will be continued clean up of brush piles and limbs from the cutting last year.
6. Discussion/recommendation/approval of Department Reports:
 - a. Treasurer's Report: Kevin moved to accept. Seconded by Earl. The motion was voted and carried 5/0. Payment includes the invoice from the State of Wisconsin.
 - b. Managers' Report: Bob moved to accept. Seconded by Kevin. The motion was voted and carried 5/0.
7. Discussion/recommendation/action of OLD BUSINESS:
 - a. Quad Unit Hangar Final Plan Review / Approval – Review of final plans and estimates from Mead & Hunt. Discussion of various design matters and utility services to the new hangar building. Review of proposed schedule on final plans, bidding and contract award. Motion by Earl to accept Final Plans. Seconded by Kevin. The motion was voted and carried 5/0.
 - b. CARES Act – Part 2 – Review of additional grant award to general aviation airports.
 - c. Wisconsin Public Service – Installation of new natural gas line is being delayed from Spring of 2021 to Spring of 2022.
8. Discussion/recommendation/action of NEW BUSINESS:
 - a. Airport Commission Positions
Chairperson – Paul LeTourneau
Vice Chairperson – Bob Bake
Treasurer / Recording Secretary – Frank Calvert
Motion by Earl as to appointment of positions. Seconded by Kevin. The motion was voted and carried 5/0
 - b. Brush Cutting – Discussion of various areas as to clearing of brush. Possible burning and/or chipping of brush. To contact Foster Construction as to area at the end of runways.

c. Informational items.

9. Date for next Regular Meeting of the Commission: **April 12th, 2021, at 9:00 am.**
10. Adjournment: Meeting adjourned at 10:30 A.M on March 8th by Chairperson Paul LeTourneau. Bob moved to accept, seconded by Earl. The motion was voted and carried 5/0.

Frank Calvert
Recording Secretary/Manager.
March 9, 2021

CF: Paul LeTourneau,, Earl Uhl, Kevin Noack, Robert Bake, John Ebeling, City of Oconto, Oconto County and Airport files.