Oconto – J. Douglas Bake Municipal Airport
2983 Airport Road
Oconto, WI 54153
HTTP://CITYOFOCONTO.COM/AIRPORT.HTML

Subject: Airport Commission Meeting Minutes for June 7, 2021.

1. Meeting called to Order: June 7th at 10:08 A.M. by Vice-Chairman, Bob Bake.

2. Roll Call: Kevin Noack, Earl Uhl and Bob Bake present.
   Also in attendance: Frank Calvert and Steve Woodworth

3. Approval of Agenda: Earl moved to accept. Seconded by Kevin. The motion was voted and carried 3/0.

4. Approval of Minutes from Previous Meeting of May 11, 2021. Kevin moved to accept. Seconded by Earl. The motion was voted and carried 3/0.

5. Correspondence / Public Input: None.

   Chairman Paul LeTourneau arrived at 10:18 and took over conducting of the Meeting.

6. Discussion/recommendation/approval of Department Reports:
   a. Treasurer's Report: Earl moved to accept. Seconded by Kevin. The motion was voted and carried 4/0.

   b. Managers' Report: Kevin moved to accept. Seconded by Bob. The motion was voted and carried 4/0.

7. Discussion/recommendation/action of OLD BUSINESS:

   a. Wireless Security Gate System – The new keypad system is installed and coded.

   b. Hangar 5 – Review by the board of the entrance lip as to the concrete floor in Hangar 5. The same situation exists as to Hangar 4. Discussion as to possible solutions reviewed with concrete companies. Only solution is cutting of section, removal and repouring of sloped entrance. Cost of the repair is too high at this time.

8. Discussion/recommendation/action of NEW BUSINESS:

   a. Quad Unit Hangar – Progress continues with the Wisconsin Bureau of Aeronautics finalizing the contract for construction of the hangar. Manager is meeting with the City of Oconto and Oconto County to review the project and local expenditure. Discussion as to setting a ground breaking for the new hangar on July 12, 2021, after the Commission Meeting.

   b. UTV Unit – Review of 5 quotes received as to the work utility vehicle. Low quote was from Beaver Machine of Coleman for a Kubota RTV X1000C. Additional accessories beyond the specifications and still the low quote. Motion by Bob to accept the low quote from Beaver Machine of $ 21,371 for a Kubota UTV. Seconded by Earl. The motion was voted and carried 4/0.

   c. Mobile Fuel Trailer – Review of mobile fuel trailer from Robinson Metals of DePere, WI. Discussion of fueling planes during the Fly In event. Board felt the cost and pay back on the

unit did not justify the present cost. Airport to look at possibly renting a mobile unit for the Fly In event.

d. Informational.

Well System – Discussion of review of well system on Friday by 24/7 Well Service of Oconto Falls. Recommendation a water tight well cap to prevent artesian well situation and possible contamination of the well. Motion by Bob to have water tight cap installed at approximate cost of $ 600 by 24/7 Well Service. Seconded by Earl. The motion was voted and carried 4/0.

9. Date for next Regular Meeting of the Commission: **July 12th, 2021, at 9:00 am.**

10. Adjournment: Meeting adjourned at 11:22 A.M on May 11th by Chairperson Paul LeTourneau. Earl moved to accept, seconded by Bo. The motion was voted and carried 4/0.

Frank Calvert
Recording Secretary/Manager.
June 10, 2021

CF: Paul LeTourneau,, Earl Uhl, Kevin Noack, Robert Bake, John Ebeling, City of Oconto, Oconto County and Airport files.