

HARBOR COMMISSION

Wednesday, September 1st, 2021 @ 4:30 P.M.

Meeting held at City Hall in the Council Chambers

The mission of the Harbor Commission Committee is to promote the use of the harbor and its facilities, maintain the public harbor facilities, and plan for harbor improvements.

- 1.) Chairman Roger Reed called the meeting to order at 4:39 pm.
- 2.) Roll Call: Present: Dick Olson, Roger Reed, Nancy Rhode, & Jim Viestenz
Also Present: John Bostedt, Director of Parks, Recreation, and Forestry
Excused: Todd Trepanier
- 3.) **Motion by Viestenz, second by Olson to approve Agenda as presented. (5 Ayes M/C)**
- 4.) **Motion by Olson, second by Rhode to approve Meeting Minutes from 7/14/2021. (5 Ayes M/C)**
- 5.) Public Input: None.
- 6.) Correspondence: John went over the road project update at Oconto Breakwater. Oconto Breakwater Park and Boat Ramp will re-open Friday morning and will remain open through the Labor Day holiday weekend. Splinter causeway will remain closed to the public until September 8th. Harbor Rd, Oconto Breakwater Park, and the Boat Ramp will close again on Tuesday, September 7th allowing for the final layer of asphalt to be completed. Everything will be finalized and opened on Wednesday, September 8th.
- 7.) Discussion/Recommendation/Action on the Following:
 - a.) Update on ADA accessible kayak/canoe launch & ADA accessible floating fishing docks: Both are installed and being used frequently. There was a discussion on whether to charge a launch fee for the kayak/canoe launch, John Bostedt will investigate on other launch areas and make a decision for Spring 2022.
 - b.) Payment to Bob Erdman of EX Dock Floating Dock Systems for kayak/canoe launch \$29,223.00 & floating fishing pier \$25,193.00. Total payment of \$54,416.00: **Motion by Viestenz, second by Olson to approve payment of \$54,416.00 to EZ Dock to be paid from Dick Bond Foundation grant, KC Stock Foundation grant, and old Oconto Industrial Fund. (5 ayes M/C)** Viestenz asked what they should do to extend appreciation. John responded with a hand written thank you note, social media recognition, and a plaque on site.
 - c.) Possible use of \$10,000.00 out of Harbor Capital Improvements for Harbor Road Project: Causeway Improvement Project is over budget due to more rock than expected and bump out for parking. Capital Improvement Fund has money for anticipated use. **Motion by Olson, second by Viestenz to approve \$10,000.00 expenditure from Capital Improvement Fund. (5 Ayes, M/C)**
 - d.) Memorial Benches at Harbor: Although donors are informed that bench installation is a lengthy process to complete, the donors are complaining. John wanted the Commission members to be aware of this should they hear the complaints.
 - e.) Update on damage at Harbor from end of July storm: The July storm caused damage to several docks. Waiting for parts to come in to complete the repairs.
 - f.) 2022 Harbor Budget (to be handed out at meeting): Reviewed current dock fees, after discussion, recommended to Council to:
 - Transient – 2022 rate wall dock \$1.00 (same as 2021)
2022 rate to be \$1.50 with dock (same as 2021)
 - Weekly – 2022 rate to be \$3.85 (same as 2021)
 - Monthly – 2022 rate to be \$12.00 (same as 2021)
 - Seasonal – 2022 rate to be \$39.00 (a \$1.00 per foot increase from 2021 rate)
 - 2022 Daily Boat Launch Fee – \$5.00 (same as 2021)

2022 Seasonal Launch Pass (Resident) – \$35.00 (same as 2021)

2022 Seasonal Launch Pass (Non-Resident) - \$40.00 (same as last year)

2022 Additional Trailer Sticker - \$10.00 (same as last year)

Motion by Olson, second by Viestenz to recommend to Council 2022 fees as listed above. (5 Ayes, M/C)

Revenue: Reviewed proposed numbers as recommended by Department Head, John Bostedt. **Motion by Viestenz, second by Olson to approve Revenue proposed by Department Head, John Bostedt. (5 Ayes, M/C)**

Expenses: Reviewed proposed numbers as recommended by Department Head, John Bostedt. **Motion by Rhode, second by Olson to approve Expenses as proposed by Department Head, John Bostedt. (5 Ayes, M/C)**

John expressed appreciation and compliments to the Harbor Masters for the great job they do keeping the Harbor/Breakwater Park looking so great. Commission agreed to extend appreciation to them as well.

8.) Board Report:

a.) Marketing & Advertisement: John Bostedt reported nothing new.

b.) City Boat Ramps: Both used and well maintained. Fence at the Harbor will be rebuilt by Fall, estimated to be presented at next Harbor meeting.

c.) Fishing Tournaments/Special Events: All fishing tournaments/special events held this season went well.

d.) Park(s) Inspection Report [John Bostedt]: All good. New launches will come out in October.

9.) Approval of Accounts Payable from July 1st thru July 31st, 2021 in the amount of \$1,453.03: **Motion by Olson, second Viestenz to approve Accounts Payable from July 1st thru July 31st, 2021 in the amount of \$1,453.03. (5 Ayes, M/C)**

10.) Revenue & Expenditure Guidelines: Presented for review and informational purposes.

11.) Next Meeting Date/Time: **Wednesday, October 6th @ 4:30 pm.**

12.) Adjournment: **Motion by Olson, second by Viestenz to adjourn at 5:43 pm. (5 Ayes, M/C)**

Minutes submitted by Nancy Rhode

Typed by Brittney M. Bickel