

Oconto – J. Douglas Bake Municipal Airport
2983 Airport Road
Oconto, WI 54153
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Subject: Airport Commission Meeting Minutes for September 20, 2021.

1. Meeting called to Order: September 20th at 9:10 A.M. by Chairperson Paul LeTourneau.
2. Roll Call: Paul LeTourneau, Kevin Noack, John Ebeling and Bob Bake present.
Also in attendance: Frank Calvert
3. Approval of Agenda: Bob moved to accept. Seconded by John. The motion was voted and carried 4/0.
4. Approval of Minutes from Previous Meeting of August 9, 2021. Kevin moved to accept. Seconded by Bob. The motion was voted and carried 4/0.
5. Correspondence / Public Input: None
6. Discussion/recommendation/approval of Department Reports:
 - a. Treasurer's Report: Kevin moved to accept. Seconded by John. The motion was voted and carried 4/0.
 - b. Managers' Report: Bob moved to accept. Seconded by Kevin. The motion was voted and carried 4/0.
7. Discussion/recommendation/action of OLD BUSINESS:
 - a. Quad Unit Hangar Building – Federal and State funding completed at the end of August. The contracts were sign the first week of September. Pre-Construction Meeting scheduled for Monday, September 20th at 1:00 p.m. Should then have a schedule as to construction.
 - b. Building 18 – Repair as to the bifold door. LED lighting has been review by Electrical Services & Supplies. Stewart Heating will be installing the new heater unit on Wednesday. Review of new insulation as to the bifold door.
8. Discussion/recommendation/action of NEW BUSINESS:
 - a. 2022 Airport Budget – Discussion and review of the Budget for Year 2022. Review of revenue from fuel sales and hangar rental. Review of wage expenses, operational supplies and maintenance expenses.
Motion by Kevin to accepting the proposed 2022 Airport Budget. Seconded by John. Voted and carried 4/0.
 - b. Summary of Pending AIP Projects – Review of pending projects and change as to our Project Manager with the Wisconsin Bureau of Aeronautics.
 - c. Information – Discussion of Oconto Elks Fly In event on September 18th.
9. Date for next Regular Meeting of the Commission: **October 18th, 2021, at 9:00 am.**

10. Adjournment: Meeting adjourned at 10:20 A.M on September 20th by Chairperson Paul LeTourneau. Bob moved to accept, seconded by John. Voted and carried 4/0

Frank Calvert
Recording Secretary/Manager.
September 21, 2021

CF: Paul LeTourneau,, Earl Uhl, Kevin Noack, Robert Bake, John Ebeling, City of Oconto, Oconto County and Airport files.