

## HARBOR COMMISSION

Wednesday, October 6<sup>th</sup>, 2021 @ 4:30 P.M.

Meeting held at City Hall in the Council Chambers

**The mission of the Harbor Commission Committee is to promote the use of the harbor and its facilities, maintain the public harbor facilities, and plan for harbor improvements.**

- 1.) Vice Chair Rhode called the meeting to order at 4:37 pm.
- 2.) Roll Call: Present: Dick Olson, Todd Trepanier, Nancy Rhode, & Jim Viestenz  
Also Present: John Bostedt, Director of Parks, Recreation, and Forestry  
Excused: Roger Reed
- 3.) **Motion by Viestenz, second by Trepanier to approve Agenda as presented. (4 Ayes M/C)**
- 4.) **Motion by Olson, second by Viestenz to approve Meeting Minutes from 9/1//2021. (4 Ayes M/C)**
- 5.) Public Input: Viestenz reported he had received correspondence from Chris Augustine of the Bond Foundation regarding the city charging a usage fee for the kayak launch donated to the city by the Foundation. Bostedt responded he was aware of the Foundation's opinion and would discuss this topic under the agenda item later in the meeting, (7a).
- 6.) Correspondence: None.
- 7.) Discussion/Recommendation/Action on the Following:
  - a.) Update on ADA accessible kayak/canoe launch & ADA accessible floating fishing docks  
Bostedt reported that as directed by the Commission he surveyed the Bond Foundation, Bob Erdman of EzDock Floating Systems, and various communities including Suamico and Peshtigo. None of the communities charge a fee, Erdman was not aware of any launches he sold/installed charging, and the Bond Foundation (grant source for the launch purchase) does not want a fee charged. Viestenz reported that it appears the fishing dock at City Docks is not level, various reasons were discussed, and Bostedt stated he would inspect it.
  - b.) Payment to Bob Erdman of EzDock Floating Dock Systems for kayak/canoe launch \$29,223.00 & floating fishing pier \$25,193.00. Total payment of \$54,416.00. Bostedt reported the council approved the expenditure and payment has been made to Erdman.
  - c.) Possible use of \$10,000.00 out of Harbor Capital Improvements for Harbor Road Project.  
Bostedt reported the council approved the expenditure from the Harbor Commission budget to the road project. Jeremy Wusterbarth has applied it to payments of the project.
  - d.) Memorial Benches at Harbor/ Causeway.  
Bostedt reported that 5 new benches, purchased as memorials, have been installed and plaques recognizing the memorial donation will be installed within the next few weeks.
  - e.) Update on damage at Harbor from end of July storm.  
Bostedt reported that he is still waiting for parts to repair dock 2-3, the other dock is anchored and will wait to be repaired once it is removed from the water, and that any welding that is needed will be done after boats are gone and docks removed for the season.
  - f.) 2022 Harbor Budget  
Bostedt reported the Harbor Commission budget has been provided to the Administrator and will be reviewed at the Finance Committee meeting at the end of October. Bostedt will report any changes to the commission at November meeting.

g.) 2022 Harbor Prices

Bostedt reported the City Council approved the Harbor Commission's recommendations for 2022 fees which remain the same as 2021 fees except for Seasonal. Rates are as follows:

Transient-wall dock \$1/foot; \$1.50/foot with dock

Weekly-\$3.85/foot

Monthly-\$12/foot

Seasonal-\$39/foot (up \$1/foot from 2021)

Boat Launch- \$5 daily, \$35 seasonal resident, \$40 seasonal non-resident, \$10 additional trailer sticker

h.) Harbor Fence Quote

Bostedt reported he requested quotes from 3 contractors, and received one written quote and one verbal quote. The written quote from Stock Stellmacher Construction is for \$7,550 and guarantees installation by mid-November, the second verbal quote was for \$7,750 and does not guarantee installation this fall. **Motion by Viestenz, second by Olson to approve the quote from Stock Stellmacher in the amount of \$7,750. (3 ayes; Rhode abstained from the vote, M/C)**

i.) 2022 Dock Usage Form

Bostedt reported that due to issues with some dock renters, he will be implementing a Dock Usage Agreement for the 2022 season. He feels a written agreement will allow enforcement of rules, which should eliminate problems or provide reasons for cancellation of dock use. He indicated he will draft the agreement and provide it to the Commission for review. This Dock Usage Agreement will be added to the packets and/or paperwork that our slip renters receive.

8.) Board Report:

a.) Marketing & Advertisement: John Bostedt reported nothing new.

b.) City Boat Ramps: All are in good condition, except for the storm damage previously reported.

c.) Fishing Tournaments/Special Events: No new events to report at this time. Bostedt stated inquiries for next season usually start after the first of the year.

d.) Park(s) Inspection Report [John Bostedt]: No problems to report. Bostedt stated that winterization will begin depending on temperature changes this month.

9.) Approval of Accounts Payable from August 1<sup>st</sup> thru August 31<sup>st</sup>, 2021 in the amount of \$3,859.52: **Motion by Olson, second by Trepanier to approve Accounts Payable from August 1<sup>st</sup> thru August 31<sup>st</sup>, 2021 in the amount of \$3,859.52. (4 Ayes, M/C)**

10.) Revenue & Expenditure Guidelines: Bostedt provided an updated report thru October 6, 2021 for Commission review.

11.) Next Meeting Date/Time: **Wednesday, November 10th @ 4:30 pm.** Bostedt reminded the commission that if they have an item to let him know or the girls up front at City Hall to have something added.

12.) Adjournment: **Motion by Viestenz , second by Olson to adjourn at 5:38 pm. (4 Ayes, M/C)**

Minutes submitted by Nancy Rhode

Typed by Brea Bostedt