

Minutes of the Oconto Utility Commission held on November 1st, 2021

“Unapproved”

- 1.) Call meeting to order by President Schreiber at 5:30 p.m.
- 2.) Roll Call: Members Present: Al Schreiber, Brian Vandenlangenberg, Steve VanCampenhout, Earl Uhl, & Jeremy Wusterbarth.
Members Absent: Ron Filz
- 3.) Approval of Agenda: **Motion by Uhl second by VanCampenhout to approve of the agenda as presented.** **4 ayes M/C**
- 4.) Approval of Meeting Minutes from 9/29/2021: **Motion by Vandenlangenberg second by VanCampenhout to approve of the meeting minutes from 9/29/2021 as presented.** **4 ayes M/C**
- 5.) Public Input: Jeremy explained he has been in contact with Jeff Belongia regarding the sewer and water revenue bonding. Once he receives more information from Belongia, he will share that at the next meeting.
- 6.) Correspondence:
 - a.) Monthly Report: Everything is consistent and ordinary. Some water loss by Hansen Ave trailer court as two meters were plugged. The trailer park used to only have one main meter for all trailers but now each trailer has an individual meter. The main meter is still there for us to read and determine any water loss. Jeremy will be in contact with owner regarding installing a new main through portion of trailer court and to fix any other service issues.
 - b.) Septic Hauler Comparison: Everything is consistent and ordinary.
 - c.) WWTP Flows: Everything is consistent and ordinary. Water levels are still down.
 - d.) Electrical Costs: Everything is consistent and ordinary.
 - e.) Other Utility Updates: Sewer extension on Timber trail is finished. Curb and gutter started to be poured on Tuesday on extension and blacktop by next week.
- 7.) Discussion/Recommendation/Action on the Following:
 - a.) Approve invoice from B&M Technical Services in the amount of \$4,023.00 for repairs to the flow meter at the WWTP: The amount will come out of the Equipment Repair Fund. **Motion by Uhl second by VanCampenhout to approve invoice to B&M Technical Services for flow meter repairs in the amount of \$4,023.00.** **4 ayes M/C**
 - b.) Approve pay request #1 from DeGroot Inc. for utility extensions on Timber Trail. (Handed out at meeting): The original contract was for \$123, 014.44. The current payment due is \$80,978.34 for sanitary and services installed. Curb/gutter and blacktop still need to be completed. **Motion by VanCampenhout second by Vandenlangenberg to approve pay request #1 in the amount of \$80,978.84 for the extension of Timber Trail to DeGroot Construction out of Green Bay.** **4 ayes M/C**
- 8.) Approval of Accounts Payable from September 30th, 2021 to October 27th, 2021 in the amount of \$106,239.82. **Motion by Uhl second by VanCampenhout to approve Accounts Payable from September 30th, 2021 to October 27th, 2021 in the amount of \$106,239.82.** **4 ayes M/C**
- 9.) Revenue & Expenditures Guidelines from 2021: Everything looks good. Nothing to note.
- 10.) Next Meeting Date & Time: Monday, November 29th @ 5:30 p.m.
- 11.) Adjournment: **Motion by Uhl second by VanCampenhout to adjourn @ 5:43 p.m.** **4 ayes M/C**

Meeting minutes submitted by: Brea Bostedt, Utility Clerk