

CITY OF OCONTO
MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS
City Hall Council Chambers, 1210 Main St, Oconto, WI 54153
THURSDAY, SEPTEMBER 15, 2022 - 5:30 PM

Draft for Approval

Meeting of the Board of Public Works called to order at 5:30 pm by Chairperson Anderson

Roll Call –

Members Present: Ron Daul, Darrell Anderson, John Wittkopf, and Steve Stock

Also present: Superintendent of Public Works Jeremy Wusterbarth, Building Inspector Joe Last,
Police Chief Mike Rehberg, City Administrator Brittney Bickel as recording secretary

Members Excused: Jean Young

Approval of Agenda –

MOTION: Daul / Stock

Motion to approve the agenda as presented for the Board of Public Works meeting on September 15, 2022. Voice Vote: 4 ayes - MOTION CARRIED

Approval of Minutes –

MOTION: Daul / Stock

Motion to approve the minutes as presented for the Board of Public Works meeting on August 1, 2022. Voice Vote: 4 ayes - MOTION CARRIED

Correspondence/Public Input –

- Steve Stock - The Harbor Commission is looking to possibly erect a yield sign at the Breakwater to help with the limited vision. Chief Rehberg agreed that would increase the safety. Wusterbarth stated he would look into erecting one and drafting the ordinance for approval.
- Darrell Anderson - Questioned the process regarding complaints for residents having garbage in their yards. Building Inspector Last and Chief Rehberg explained the process, and why it is often a lengthy process. Whichever Department Head receives the complaint writes an affidavit and then gives it to Last. Last sends the owner a letter notifying him or her of the ordinance in violation and the corresponding number of days he/she has to fix the problem, Last or an Officer checks the property after the allowed days. If the problem is taken care of the process is complete. If the problem has not been addressed, the Police Department writes up a citation. The citation then goes to court which can take 30-40 days, and if the accused pleads not guilty the process can take even longer. No additional citations can be written for the same violation until the court order is made. If committee members or residents have complaints regarding grass, garbage, etc. they can contact Joe Last or Mike Rehberg.
- Jeremy Wusterbarth - The 2023 budget is almost complete. Waiting for labor and fuel #s. It will then come to the October BPW meeting for approval. The new garbage bags have shipped out. The cost will be going up \$0.50 a bag as of 1/1/23. We will be receiving an additional \$28,000 for the Arbutus Street grant. The DOT Mileage Certification has been completed. The DNR reports for the compost piles will be next week.
 - a. Jones Ave - to be discussed with agenda item 7a.
 - b. VanDyke Storm Sewer - This was completed in 3-4 days by City employees, which saves the City money. The County will be completing their work in a few weeks.
 - c. Tar sealing manholes & valves - This project was started this week and is expected to be completed by tomorrow. A tar sealer was rented, and work will be completed by the City, which will save money.

- d. 2023 Recycling Grant - This will be submitted next week, before the October 3rd deadline. It is the annual \$14-\$15,000 grant the City receives from the DNR.
- e. Sharp Park Winter tree maintenance - Every Winter the Public Works Department takes care of a park in the City as well as the Campground, and every other year the Disc Golf. They go in and clean up dead trees and branches. In the next couple months, Franks Logging will be quoting their service for a potential July 2023 cutting.

Discussion/Recommendation on –

- a. Approve pay request #3 from Superior Sewer & Water

Wusterbarth went over the pay request and explained the retainage cost (5% of half the total cost)

MOTION: Daul / Wittkopf

Motion to approve pay request #3 to Superior Sewer & Water in the amount of \$163,782.66

Voice Vote: 4 ayes - MOTION CARRIED

- b. Approve invoice from Mead & Hunt in the amount of \$12,231.69 for the Arbutus Ave resurfacing WisDot project

Wusterbarth explained that since this is a federal grant, we are required to have an engineer.

MOTION: Wittkopf / Daul

Motion to approve the invoice as presented. Voice Vote: 4 ayes - MOTION CARRIED

- c. Discussion on the parking issues at the intersection of Park Ave & Main St

Wusterbarth pulled up the GIS map of the property on the screen. There can be no 4-way stop there per the County. Looking for a solution to appease the safety concerns and the bar owner. After discussion, it was decided to adjust yellow striping to allow for 4 additional parking spots in the appropriate arrears that do not hinder vision, and pending approval from Jerry, painting yellow no-parking lines in the parking lot near the sidewalk for better viewing at the intersection. After a trial period to ensure this is a successful solution, an ordinance will be created

Accounts Payable Reports –

MOTION: Daul / Stock

Motion to approve the accounts payable reports for August 1, 2022 thru August 31, 2022 in the amount of \$41,811.03. Voice Vote: 4 ayes - MOTION CARRIED

Revenue & Expenditure Guidelines thru September 6, 2022 – Stock asked about the Gas/Diesel expense being over budget, Wusterbarth explained Public Works pays to fill the fuel tanks, and then a journal entry is done monthly to allocate the cost to the Department that uses the fuel. That number should even out and be on budget.

Report/Approval of Attendance to Seminars/Meetings/Conferences – none

Next Meeting Date & Time – October 10th @ 5:30 pm

Adjournment –

MOTION: Daul / Stock

Motion to adjourn at 6:32 pm. Voice Vote: 4 ayes - MOTION CARRIED

Respectively submitted by Brittney M. Bickel, City Administrator