

**Farnsworth Public Library  
Meeting Minutes  
for  
February 28, 2023**

**1. Meeting called to order** by Kitty Werner, President, at 6:00PM

**2. Roll Call**

**Trustees Present:**

Mary Grace Murphy, Amy Peterson, Ron Rauscher, Debi Schroeder,  
Kitty Werner, Bonnie Wusterbarth

**Trustees Excused:** Patsy Bake, Kevin Huggett, Scott Stewart, Mike Werner

**3. Approval of Agenda**

M/S/C M. Murphy/ B. Wusterbarth to approve the amended agenda for today's meeting.

**4. Approve January 24, 2023 Board Meeting Minutes**

M/S/C R. Rauscher/M. Murphy to approve the January 24, 2023 meeting minutes

**5. Bills and Expenditures**

**a. Bills Submitted for January 31, 2023, February 10, and 24, 2023**

Kitty recommends the documents are to be treated as information.

**b. YTD Income & Expenditures**

The 2023 YTD documents are to be treated as information.

**6. Director's Report**

**Amy Peterson, Library Director reported to the Board of Trustees...**

What we worked on since last Board meeting

1. An information table and craft at Bond Center Family night on 2/20/23
2. I was on WOCO on 2/7/23
3. Put most DVDs in cases and getting rid of disc vaults
4. Moved computer network equipment to new shelving
5. New office chairs for staff
6. Annual report for state
7. Infosoup app-Some designing for our location and testing

Coming up:

1. Hosting Youth Art Month all March long, reception is March 7
2. Next Bond Center Family Night is March 13
3. Working on job duties and roles/responsibilities for all
4. Re-organizing 3<sup>rd</sup> floor
5. Moving things on 4<sup>th</sup> floor and trying to create a quiet floor/zone
6. Updates to website
7. Egg hunt with Elks on April 7
8. Attending Community Connection Day at the Bond Center on March 16

## **7. Committee Reports**

### **a. Administrative/Personnel**

Nothing to report

### **b. Building / Grounds**

The door knob fixed.

### **c. Finance**

Nothing to report

## **8. Correspondence/Public Input**

Thank you note from Patsy Bake for the wind chime from the Board of Trustees.

## **9. Discussion/action/recommendation on the following:**

### **a. Recurring**

#### **i. Friends Happenings**

Friends will meet on March 8<sup>th</sup> at 6 PM.

### **b. Old Business**

#### **i. Update on Door Repairs**

Door handle replaced.

#### **ii. Security Camera quotes**

Amy requested to table the quote until more information is available.

### **c. New Business**

#### **i. NFLS Youth Service Grant**

M/S/C R. Rauscher/M. Murphy approve using the money for two visits from the Zoomobile, dates to be determined

#### **ii. State Annual Report**

M/S/C M. Murphy/B. Wusterbarth to accept the report and direct Amy to submit it

#### **iii. Close Library September 22, 2023 for Staff Training**

M/S/C B. Wusterbarth/R. Rauscher to authorize Amy to close the library for training

#### **iv. Library Website**

M/S/C R. Rauscher/ M. Murphy to have Packerland redesign the library website.

#### **v. Purchase Recommendations**

Amy was sharing ideas for purchase recommendations

## **10. Adjournment** took place at 6:36 PM, M/S/CM. R.Rauscher/M. Murphy

**Minutes respectfully submitted by secretary, Debi Schroeder**

**Next Meeting: 6:00 PM, Tuesday, March 28, 2023**