

## Minutes of the Oconto Utility Commission held on April 3<sup>rd</sup>, 2023

“Unapproved”

- 1.) Call meeting to order by Chairperson Vandenlangenberg @ 5:30 p.m.
- 2.) Roll Call: Members Present: Butch Mehlberg, Brian Vandenlangenberg, Earl Uhl, Ron Filz, Utility Manager Jeremy Wusterbarth & Utility Manager in Training Matt Beekman

- 3.) Approval of Agenda: **Motion by Uhl, second by Filz to approve of the agenda as presented.**

**4 ayes M/C**

- 4.) Approval of Meeting Minutes from 3/06/2023. **Motion by Filz, second by Mehlberg to approve of the minutes from 3/06/2023 as presented.**

**4 ayes M/C**

- 5.) Public Input:

Jeremy Wusterbarth: There was a water main break on the corner of Main St & Superior Ave. A 12 inch ductile needed to be replaced. Robert E. Lee came Monday to discuss the preliminary plans for the upgrades at the WWTP and any changes that need to be made. Once plans are finalized, the committee will receive more information. The project is set to hopefully begin mid-2024. Jeremy, Matt, Operator in Charge Ben Thome, and Utility Clerk Brea Bostedt will be leaving Wednesday morning for the WRWA 2023 Annual Conference in La Crosse and will return Friday.

- 6.) Correspondence:

- a.) Electrical Costs: Everything is consistent and ordinary.
- b.) WWTP Flows Everything is consistent and ordinary.
- c.) Septic Hauler Comparison: Everything is consistent and ordinary.
- d.) Monthly Report: Everything is consistent. We currently have 400 meters installed and have received all residential sized meters in from Midwest Meters. We will continue to schedule appointments to get meters installed.

- 7.) Discussion/Recommendation/Action on the Following:

- a.) Approve invoice from Crane Engineering in the amount of \$45,035.08 for repair of waterscreen at WWTP. This is the last bill for the water screen repair. This will come out of the equipment repair fund. **Motion by Uhl, second by Mehlberg to approve invoice from Crane Engineering in the amount of 45,035.08 for repair of waterscreen at WWTP.**

- 8.) Committee may vote at approximately 5:48 p.m. to convene into Closed Session pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1)(c) for the consideration of employment for the following items:

- a.) Utilities personnel

**Motion by Mehlberg, second by Filz to convene into closed session at 5:48 p.m.**

**4 ayes M/C**

**Also present in Closed Session: Utilities Manager Jeremy Wusterbarth, Utilities Manager in Training & Utility Clerk Brea Bostedt.**

- 9.) Committee may vote to reconvene into Open Session at approximately 6:00 p.m. pursuant to notice duly given and as allowed by Wis. Stat. 19.85(2) for discussion/recommendation from Closed Session.

**Motion by Uhl, second by Filz to convene into open session at 6:00 p.m.**

**4 ayes M/C**

10.) Action/Discussion on Matters from Closed Session:

11.) Approval of Accounts Payable from March 2<sup>nd</sup>, 2023 to March 27<sup>th</sup>, 2023 in the amount of \$31,777.43.

**Motion by Uhl, second by Mehlberg to approve accounts payable from March 2<sup>nd</sup>, 2023 to March 27<sup>th</sup>, 2023 in the amount of \$31,777.43.**

12.) Revenue & Expenditures Guidelines from 2023: Everything looks good. Nothing to note.

13.) Next Meeting Date & Time: May 8<sup>th</sup>, 2023 @ 5:30 p.m.

14.) Adjournment: **Motion by Filz, second by Uhl to adjourn @ 6:07 p.m.**

**4 ayes M/C**

Meeting minutes submitted by: Brea Bostedt, Utility Clerk