

Minutes of the Oconto Utility Commission held on May 8th, 2023

“Unapproved”

- 1.) Call meeting to order by Chairperson Vandenlangenberg @ 5:31 p.m.
- 2.) Roll Call: Members Present: Brian Vandenlangenberg, Earl Uhl, Ron Filz (arrived at 5:37 p.m.), Steve VanCampenhout, Mayor Panetti, Utility Manager Matt Beekman, and Wastewater Operator in Charge Ben Thome.

Also present: City Administrator Brittney Bickel, Utility Clerk Brea Bostedt and as recording secretary, and other interested parties.

Members Excused: Butch Mehlberg

- 3.) Approval of Agenda: **Motion by VanCampenhout, second by Uhl to approve of the agenda as presented.**

3 ayes M/C

- 4.) Approval of Meeting Minutes from 4/24/2023. **Motion by Uhl, second by VanCampenhout to approve of the minutes from 4/24/2023 as presented.**

3 ayes M/C

- 5.) Public Input:

Wastewater Operator in Charge Ben Thome stated that plans have shifted a bit and the breaking of ground for the WWTF Improvements will not begin until Spring 2024 as we are waiting for some more drawings for electrical and HVAC for the project. The bidding for the project is intended for Fall 2023.

- 6.) Correspondence:

a.) Monthly Report: We are receiving another shipment of meters soon. We will be scheduling appointments for installation as we have had a few setbacks the past few months.

- 7.) Discussion/Recommendation/Action on the Following:

a.) Approve pay request from Robert E. Lee & Associates in the amount of \$23,676.58 for WWTF Improvements. **Motion by Uhl, second by VanCampenhout to approve invoice from Robert E. Lee & Associates in the amount of \$23,676.58 for WWTF Improvements.**

3 ayes M/C

b.) Approve invoice from Crane Engineering in the amount of \$23,572.00 for Sludge Pump. This will come out of the equipment repair fund. **Motion by VanCampenhout, second by Uhl to approve invoice from Crane Engineering in the amount of \$23,572.00 for Sludge Pump.**

3 ayes M/C

- 8.) Committee may vote at approximately 5:37 p.m. to convene into Closed Session pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1)(c) for the consideration of employment for the following items:

a.) Utilities personnel

Motion by VanCampenhout, second by Uhl to convene into closed session at 5:37 p.m.

4 ayes M/C

Also present in Closed Session: City Administrator Brittney Bickel & Utility Clerk Brea Bostedt and as recording secretary.

- 9.) Committee may vote to reconvene into Open Session at approximately 5:59 p.m. pursuant to notice duly given and as allowed by Wis. Stat. 19.85(2) for discussion/recommendation from Closed Session.

Motion by VanCampenhout, second by Filz to convene into open session at 5:59 p.m.

4 ayes M/C

10.) Action/Discussion on Matters from Closed Session: **Motion by Uhl, second by VanCampenhout to conduct interview for internship @ \$15 per hour.** **4 ayes M/C**

11.) Revenue & Expenditures Guidelines from 2023: Everything looks good. Nothing to note.

12.) Next Meeting Date & Time: June 5th, 2023 @ 5:30 p.m.

13.) Adjournment: **Motion by Uhl, second by VanCampenhout to adjourn @ 6:05 p.m.**

4 ayes M/C

Meeting minutes submitted by: Brea Bostedt, Utility Clerk