

**HARBOR COMMISSION**  
**Wednesday, June 21<sup>st</sup>, 2023 @ 4:30 P.M.**  
City Hall Council Chambers

**The mission of the Harbor Commission Committee is to promote the use of the harbor and its facilities, maintain the public harbor facilities, and plan for harbor improvements.**

1.) Chairman Jim Viestenz called the meeting to order.

2.) Roll Call: Dick Olson, Nancy Rhode, Steve Stock, Todd Trepanier, Jim Viestenz, and non-voting member Paul Lukas Also Present: Mayor J. Panetti; John Bostedt Director of Forestry, Parks and Rec.

3.) **Rhode motioned for approval of Agenda; Olson followed with a second. (5 Ayes)**

4.) **Approval of Meeting Minutes from 5/10/2023 were met with the motion of Olson and second of Trepanier. (5 Ayes)**

5.) Public Input: Lukas questioned a change in the Harbor docking phone # as he fended 3 calls: there have been no changes. He too thought problems with the fish cleaning station could be avoided by posting a fine for placing the carcass therein (\$500?) on the premises. It too would limit damages. Post a sign and camera, stated Lukas.

6.) Correspondence: Live Harbor Cam Views (May 15 - June 13) 8,399 Mayor Panetti noted coastal grants awarded in the *Oconto County Reporter*. Again, we need to apply for the grants: it is necessary to have a writer of grants: 2 were mentioned.

7.) **Discussion/Recommendation/Action on the Following:**

a.) *Closing the Launch Area @ Breakwater Park for 2023 Waterfest ALL DAY* was moved and seconded 5/10/2023. Elks Director Pat Trepanier's signs are up @ the Harbor. Lukas requested one for the bait shop. Notice has also been placed on City Facebook and our Webpage.

b.) *Future Dredging* (South Shore Break Wall) Note below.

c.) *Grants for Dredging*— Steve Heimerman was a suggested search-agent by the Mayor and Stock. Nevertheless, the City needs a Grant Writer. **Stock made a recommendation that Council look into a grant writer for the purpose of Harbor dredging, and waterways. Rhode issued a second. (M/C) Bostedt will see that the item be placed on the Council Agenda.**

d.) *2023 Mooring Permit*— We continue waiting for a response from Brett. It was also suggested Brett take care of the channel City dock which could remain in the water during the winter. An aspirator could be purchased to keep that area of the channel open. Again, we are awaiting Bob for the fishing platform placement yet this season.

e.) *2023 Slip Rentals*— 30 in (each 1 - 6 months): 10 will come as yet, and pay.

f.) *2023 Harbormasters* are operating with full staffing. Director Bostedt stated they work from April 15th - the end of October. The Mayor sought them to be there earlier in the season... which takes money. The Park, Rec. and Forestry Department maintain the grounds, collecting envelopes and fines, bathrooms, and trash throughout the year. Viestenz suggested we have a Master here at the beginning of April. It was determined that Bostedt's crew (which included the street dept. this year due to low staff) needs a Company to set up/take out our docks so they are out there early to keep customers paying. Getting out the ice early by the staff made the Harbor 1st open fishing area. Why not transfer funds out of advertising and marketing.... Also saving time

would be a kiosk: Rhode thought that the first year both the old system and new would be in place: working out the glitches.

g.) *2023 Seasonal Passes Sold @ North Shore Bait Company* Last Month– Lukas stated there were 32 to date.

h.) *Launch Wall Platform*– This remains to be seen as a need. It was determined that such placement be on the east and/or south side of the wall. Dimensions must be resolved.

i.) *Harbor Cam Promotion for Open Spots* is priced @ \$375 per yr.

j.) *Transient Boaters* are presently down about \$300.

8.) **Board Report:** The season stats were distributed by Bostedt. They show comparisons to date.

a.) *Marketing & Advertisement*– None.

b.) *City Boat Ramps*– The Commission awaits Bob’s availability (last in contract) for placement. Discussion led to allowing a professional company... with the right equipment and insurance to insert our docks in the future. Mayor Panetti introduced a possible available used dock purchase for Holtwood. Director Bostedt has been working with the Bond Foundation to place another kayak/canoe launch dock, like the one placed @ the harbor area, @ Holtwood.

c.) *Fishing Tournaments/Special Events* were distributed in handout form to the Harbor Commission @ last month’s meeting: those remaining include: Monday, July 3rd Annual Waterfest; Saturday, July 15th Escape Reality Walleye Open; Friday, July 21st & Saturday, July 22 MWC; Saturday, August 5th Larry Behnke Sr. Memorial Walleye Shootout; Sunday, August 20th Sheboygan Walleye Club 17th Annual Battle on the Bay; Friday, August 25th & Saturday, August 26th AIM (WI State Championship); and Tuesday, October 31st (or as weather permits) Breakwater Park and Harbor will be closed for the season.

d.) *Park(s) Inspection Report* [John Bostedt] included that the storm damaged dock is back in with some needed cleat hand-work by the crew.

9.) **Rhode called motion for approval of Accounts Payable from May 6<sup>th</sup>, 2023 through June 16<sup>th</sup>, 2023 in the amount of \$30,228.12. Stock called a follow-up second. (M/C)**

10.) Revenue & Expenditure Guidelines from 2023 were viewed with comments on the boat launch revenue, which is up. Lukas stated that fishing is starting again as the Walleyes are biting.

11.) **Next Meeting Date/Time: Wednesday, July 19 @ 4:30 p.m. with a backup date of Tuesday, July 18 @ 4 p.m. due to the Mayor’s invite of Monty.**

**Agenda Items:** Extended Harbormaster time  
Professional dock installation/aspirators  
Harbor kiosk with extended discussion  
Launch wall platform

12.) **Rhode summoned adjournment @ 6:13 p.m. Trepanier witnessed second. (M/C)**

Minutes submitted by Susan K. Seidl