

## Minutes of the Oconto Utility Commission held on July 10<sup>th</sup>, 2023

“Unapproved”

- 1.) Call meeting to order by Chairperson Vandenlangenberg @ 5:01 p.m.
- 2.) Roll Call: Members Present: Brian Vandenlangenberg, Ron Filz, Steve VanCampenhout, Butch Mehlberg, Utility Manager Matt Beekman, Wastewater Operator in Charge Ben Thome & Mayor John Panetti.

Also present: Utility Clerk Brea Bostedt and as recording secretary

Members Excused: Earl Uhl

- 3.) Approval of Agenda: **Motion by VanCampenhout, second by Filz to approve of the agenda as presented.**

4 ayes M/C

- 4.) Approval of Meeting Minutes from 6/05/2023. **Motion by VanCampenhout, second by Mehlberg to approve of the minutes from 6/05/2023 as presented.**

4 ayes M/C

- 5.) Public Input:

After a phone call with the DNR about the WWTP upgrades, a representative wants a written list of what the intended upgrades are each year for the remainder of the plant. Matt & Ben will be creating this intended plan and will send that over once completed. Water Operator Joe has begun private well testing that is required every 5 years from the DNR. We have 62 wells to test and collect samples from.

- 6.) Correspondence:

- a.) Electrical Costs: Everything is consistent and ordinary
- b.) WWTP Flows: Everything is consistent and ordinary.
- c.) Septic Hauler Comparison: Everything is consistent and ordinary-Waldvogel was still hauling from Saputo last month.
- d.) Monthly Report: No new information to report.
- e.) Hansen Ave Trailer Park Update: The meter pit and meter will begin to be installed Tuesday July 12<sup>th</sup>. Once the meter is installed and running, we will remove our meters on each individual home as this section will now be metered by the main master meter.

- 7.) Discussion/Recommendation/Action on the Following:

- a.) Approve pay request from Midwest Meter Inc. in the amount of \$17,952.00 for Meter Upgrades. Another payment for the residential sized meters we received. **Motion by VanCampenhout, second by Filz to approve invoice from Midwest Meter Inc. in the amount of \$17,952.00 for Meter Upgrades.**

4 ayes M/C

- b.) Approval of invoice from Robert E. Lee & Associates in the amount of \$15,405.25 for WWTF Improvements. Another payment for the improvements to begin at the WWTP. **Motion by Filz, second by VanCampenhout to approve invoice from Robert E. Lee & Associates in the amount of \$15,405.25 for WWTF Improvements.**

4 ayes M/C

- c.) Approval of CDL Training Reimbursement Agreement. This is a contract for any employee who acquires a CDL while employed with us. **Motion by Mehlberg, second by Filz to approve CDL Training Reimbursement Agreement.**

4 ayes M/C

- 8.) Approval of Accounts Payable from June 1<sup>st</sup>, 2023 to July 5<sup>th</sup>, 2023 in the amount of \$132,726.23  
**Motion by Mehlberg, second by Filz to approve of Accounts Payable from June 1<sup>st</sup>, 2023 to July 5<sup>th</sup>, 2023 in the amount of \$132,726.23.**
- 9.) Revenue & Expenditures Guidelines from 2023: Everything looks good. Nothing to note.
- 10.) Next Meeting Date & Time: August 7<sup>th</sup>, 2023 @ 5:00 p.m.
- 11.) Adjournment: **Motion by Mehlberg, second by VanCampenhout to adjourn @ 5:38 p.m.**  
**4 ayes M/C**

Meeting minutes submitted by: Brea Bostedt, Utility Clerk