

CITY OF OCONTO
MINUTES OF THE COMMITTEE OF THE WHOLE
City Hall – Council Chambers
1210 Main St, Oconto, WI 54153
TUESDAY, JULY 11, 2023 - 6:00 PM

Draft for Approval

Meeting called to order at 6:00 pm by Mayor John Panetti

Roll Call –

Present: Mayor John Panetti, City Attorney Frank Calvert, Alderpersons: Butch Mehlberg, Steve Stock, John Wittkopf, Riley Sowle, and Bob LeBreck

Also present: Police Captain Kassie Dufek, City Administrator Brittney Bickel and as recording secretary, and other interested parties

Excused: Patsy Bake

Approval of Agenda –

MOTION: Wittkopf / Stock

Motion to approve the agenda for the COW meeting on July 11, 2023.

Voice Vote: 5 ayes - MOTION CARRIED

Correspondence –

- Alderperson Steve Stock, at recommendation of the Harbor Commission, they are looking for a grant writer. Alderperson Bob LeBreck asked if the 2 individuals from the Fire Department that took a grant writing class could help. Police Captain Kassie Dufek replied that the Police and Fire Departments are very busy, and she did not think they would have the time to write grants for the entire City, they are focused on Police and Fire needs at the moment.
- Alderperson Riley Sowle, Chairperson of the Tourism Committee, promoted the military banners for local veterans. There are approximately 45 spots available and they are taking applications now.
- Mayor stated that the first mural of a snowy owl will be on the side of Robert's Hardware building. The Harbor Camera page on the City's website receives a large volume of views. There are 3 spots left for advertisers. We will begin promoting upcoming events at the top. The Girls Softball Tourney was a success. We have a world class complex, and the tournaments are beneficial for the entire City.

Public Input –

- Mike Feldt, 172 Luby Ave

Discussion/Recommendation on –

- a. **Department Reports:** written reports submitted and available upon request.
 - i. Police Report was handed out and presented by Captain Kassie Dufek.
 - ii. Fire Report was handed out by Chief Josh Bostedt who was excused from the meeting.
 - ii. Park & Recreation Report was handed out by Parks & Recreation Director John Bostedt who was excused from the meeting.
 - iii. Public Works Report was handed out by Superintendent of Public Works Ben Helnore who was excused from the meeting.
 - iv. Administrator Report: City Administrator Brittney Bickel handed out the audited

financial report and went over some highlights. Scott Sternhagen, CPA from CLA will be coming soon to do his annual presentation.

- b. Accounts Payable for the Month of June 2023 in the amount of \$430,655.68, Payroll for the Month of June 2023 in the amount of \$248,678.27, and Other Financial Reports as Presented

MOTION: Sowle / Wittkopf

Motion to approve A/P, payroll, & others as presented for June 2023.

Voice Recorded Roll Call Vote: 5 ayes - MOTION CARRIED

- c. Approval of an Ordinance Regarding Additions to the Licensing and Regulations Ordinance in the Municipal Code of Ordinances for the City of Oconto - Room Tax

MOTION: Wittkopf / Mehlberg

Motion to approve the ordinance as presented.

Voice Recorded Roll Call Vote: 5 ayes - MOTION CARRIED

- d. Approval of Original Alcohol Beverage Retail License Application - True North Energy, LLC - 517 Smith Ave and Approval of Agent - Michelle A. Knox

MOTION: Stock / Wittkopf

Motion to approve the application as presented.

Voice Recorded Roll Call Vote: 5 ayes - MOTION CARRIED

Adjournment –

MOTION: Mehlberg / Wittkopf

Motion to adjourn at 6:31 pm. Voice Vote: 5 ayes **MOTION CARRIED**

Minutes submitted by City Administrator Brittney M. Bickel