

**Farnsworth Public Library
Meeting Minutes
for
August 22, 2023**

1. **Meeting called to order** by Kitty Werner, President, at 6:00 PM

2. **Roll Call**

Trustees Present:

Patsy Bake, Kevin Huggett, Mary Grace Murphy, Amy Peterson, Ron Rauscher, Debi Schroeder,
Kitty Werner

Trustees Absent: M. Werner, Bonnie Wusterbarth

3. **Approval of Agenda**

M/S/C R. Rauscher/P. Bake to approve the agenda for today's meeting.

4. **Approve July 25, 2023, Board Meeting Minutes**

M/S/C M. Murphy/ R. Rauscher to approve the July 25, 2023, meeting minutes

5. **Bills and Expenditures**

a. **Bills Submitted for July 28th, and August 11th, 2023.**

Kitty recommends the documents are to be treated as information.

b. **YTD Income & Expenditures**

The 2023 YTD documents are to be treated as information.

6. **Director's Report**

Amy Peterson, Library Director reported to the Board of Trustees...

1. I was on WOCO on August 1
2. Craft/Info tables at Tunes on Tuesdays (June 20- August 15, August 29)
July 29th for Pensaukee Kids Day and National Nights Out at Oconto and Town of Little Suamico.
3. Stories on the Steps of Beyer Home, Tuesdays at 5:30, till end of August.
4. Einstein truck here on August 8-more attended than the previous month
5. July 28-Call of the Wild at Holtwood Sports Complex Lions Pavilion. Dinosaur Program (Nicolet grant funded) on August 4 had 124 people attend.
6. Hosted the Oconto Summer Enrichment students on August 11 for stories and playtime.
7. Attended the Town of Little Suamico Board meeting on August 14, talked about rules and funding for libraries.
8. Bats

Coming up:

1. Updating all library policies
2. Einstein truck was here on August 8 and will be here again September 23 during Harvest Fest.
3. Friends Used Book Sale starts September 23-will be open for Harvest Fest.
Sale continues until October 7
4. Starting in October, I will be going to the Bond Center again for the monthly Family Free Day.

Personnel Update:

1. Will be working on annual evaluations in August.
2. Closed for staff training Green Bay on September 22-Amy, Amanda and Becky will be attending. Cheryl and Kelly will be out of town that day.

7. Committee Reports

a. Administrative/Personnel

The committee will need to schedule when we will meet with Amy in September.

b. Building / Grounds

The bathroom fans are working; back door lock is fixed. The front doors need to be aligned.

c. Finance

This will be discussed under New Business.

8. Correspondence/Public Input

None to report

9. Discussion/action/recommendation on the following:

a. Recurring

i. Friends Happenings

Friends will meet on Wednesday, September 13, 2023.

Friends Used Book Sale starts September 23-will be open for Harvest Fest.

The sale will continue until October 7.

b. Old Business

i. Town of Little Suamico – Chris Augustine

Chris did not attend this meeting.

ii. Oconto County Library Planning Committee update

The Board of Trustees were informed about the discussion at the recent Oconto County Library Planning Committee meeting.

iii. Library Board Meeting Time

M/S/C R. Rauscher /M. Murphy to approve changing the monthly Board of Trustees meeting time to 4:00PM.

c. New Business

i. 2024 Draft Budget

M/S/C R. Rauscher/P. Bake to approve the proposed 2024 draft of the budget to submit to the city.

10. Adjournment

Adjournment took place at 6:50 PM, M/S/C R. Rauscher/M. Murphy

Minutes respectfully submitted by secretary, Debi Schroeder

Next Meeting: Tuesday, September 26, 2023, at 4 PM