

Oconto – J. Douglas Bake Municipal Airport
2983 Airport Road
Oconto, WI 54153
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Subject: Airport Commission Meeting Minutes for Monday, September 11, 2023.

1. Meeting called to Order: September 11th at 9:01 A.M. by Chairperson Paul LeTourneau
2. Roll Call: Paul LeTourneau, Earl Uhl, Kevin Noack, John ebeling and Bob Bake present.
In attendance: Frank Calvert and Steve Woodworth, Managers, Dustin Ridings, AOPA, Jamie Winans and Mayor John Panetti.
3. Approval of Agenda: Earl moved to accept. Seconded by Bob. The motion was voted and carried 5/0.
4. Approval of Minutes from Previous Meeting of August 14, 2023. Bob moved to accept. Seconded by Kevin. The motion was voted and carried 5/0.
5. Correspondence: Paul reported an email that Brian Perkovich and a flying group of RV-8 will be attending the Fly In on Saturday.
6. Public Input: None
7. Discussion/recommendation/approval of Department Reports:
 - a. Treasurer's Report for July: Bob moved to accept. Seconded by John. The motion was voted and carried 5/0.
 - b. Managers' Report for July: Earl moved to accept. Seconded by Kevin. The motion was voted and carried 5/0.
8. Discussion/recommendation/action of OLD BUSINESS:
 - a. Property Acquisition - AIP 17. - Frank's Logging was on site to cut all of the trees and remove the timber from the property. Firewood being taken from the remaining timber. Contact with WPS on removal of the power lines in the Runway approach.
 - b. Snow Removal Equipment – Update as to anticipated delivery in the coming week of the New Holland Tractor and Snow Plow to the Airport. Swiderski Equipment wants to have the Tractor here for the Fly In event.
 - c. Operational Security Gate – Gate 2 – The new Gate 2 has now been installed and is operational. Discussion as to the battery backup feature in case of power failure at the Airport.
 - d. Operational Security Gate – Gate 4 - Ordered new Gate 4 from Custom Fence and awaiting communication as to timeframe for installation.

9. Discussion/recommendation/action of NEW BUSINESS:

- a. 2024 Airport Budget – Review of proposed 2024 Budget for the Airport. Minor revisions to a couple of line items. In total, a zero percent increase for 2024.
Motion by Bob to accept the 2024 Budget for the Airport. Seconded by John. The motion was voted and carried 5/0.
- b. 2024 Oconto County Discovery Guide. Review of half page advertisement for the Airport that has now been in the Discovery Guide for several years.
Motion by Earl to continue with the half page advertisement in the Discovery Guide. Seconded by Kevin. The motion was voted and carried 5/0.
- c. 1200.Aero Tracking System. Discussion of yearly subscription as to the tracking system and need to continue with tracking information during the Master Plan process.
Motion by Earl to continue with 1200.Aero for the yearly subscription. Seconded by Bob. The motion was voted and carried 5/0.
- d. Information. None

10. Moment of Silent – In memory of those who lost their lives on September 11, 2001, the Airport Commission had a moment of silence.

11. Date for next Regular Meeting of the Commission: **Monday, October 16th, 2023, at 9:00 am.**

12. Adjournment: Meeting adjourned at 9:43 A.M on September 11th by Chairperson Paul LeTourneau. Bob moved to accept. Seconded by Earl. Voted and carried 5/0.

Frank Calvert
Recording Secretary/Manager.
September 11, 2023

CF: Paul LeTourneau, Earl Uhl, Kevin Noack, Robert Bake, John Ebeling, City of Oconto, Oconto County and Airport files.