

**CITY OF OCONTO**  
**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE**  
City Hall – Conference Room  
1210 Main St, Oconto, WI 54153  
**TUESDAY, SEPTEMBER 12, 2023 - 4:30 PM**

Draft for Approval

**Meeting of the Finance Committee was called to order at 4:30 pm by Mayor John Panetti**

**Roll Call –**

Members Present: Riley Sowle, Patsy Bake, John Wittkopf, Butch Mehlberg, Mayor Panetti, & non-voting member Dee Donlevy

Also Present: Council President Bob LeBreck, Attorney Frank Calvert, City Administrator Brittney Burruel and as recording secretary

Members Excused:

Members Absent:

**Nominations & Vote for Chairperson –**

Mayor Panetti opened the floor for nominations for Finance Committee Chairperson.

Wittkopf nominated Riley Sowle. Mehlberg seconded the nomination.

Mayor Panetti asked 3x if there were any other nominations, hearing none, Panetti closed the nominations.

**MOTION: Wittkopf / Mehlberg**

*Motion to approve Riley Sowle for Finance Committee Chairperson.*

**Voice Recorded Roll Call Vote: 4 ayes - M/C**

**Nominations & Vote for Vice Chairperson –**

Mayor Panetti opened the floor for nominations for Finance Committee Vice Chairperson.

Wittkopf nominated Dee Donlevy. There was discussion if a non-voting member could be Vice Chairperson. City Attorney Calvert did not know as he hadn't seen this before.

Sowle seconded the nomination.

Mayor Panetti asked 3x if there were any other nominations, hearing none, Panetti closed the nominations.

**MOTION: Wittkopf / Sowle**

*Motion to approve non-voting member Dee Donlevy for Finance Committee Vice Chairperson. Voice Recorded Roll Call Vote: 3 ayes, 1 nay (Mehlberg) - M/C*

**Approval of Agenda –**

**MOTION: Wittkopf / Mehlberg**

*Motion to approve the agenda as presented for the Finance Committee meeting on September 12, 2023. Voice Vote: 4 ayes - M/C*

**Discussion/Recommendation on –**

- a. Review Accounts Payable for the Month of August 2023 in the amount of \$459,940.20, Payroll for the Month of August 2023 in the amount of \$167,586.54, and Other Financial Reports as Presented

**MOTION: Wittkopf / Bake**

*Motion to approve A/P, Payroll, & Other Reports for August 2023 as presented.*

**Voice Vote: 4 ayes - M/C**

- b. Revenue & Expenditures Guidelines from 2023: The Committee asked City Administrator Burruel questions on different lines items of the report and she provided answers.
- c. 2024 Budget: City Administrator Burruel handed out and went over the proposed 2024 budgets for Administration, Building Inspection, Council & Mayor, City Attorney, Clerk, Elections, Technology, Board of Review, Municipal Hall, and Emergency Government line by line explaining any changes and answering the Committee's questions.

**Next Meeting Agenda Items – TIF Districts**

**Adjournment –**

**MOTION: Mehlberg / Bake**

*Motion to adjourn at 5:29 pm. Voice Vote: 4 ayes - M/C*

Minutes submitted by City Administrator Brittney M. Burruel