

**CITY OF OCONTO**  
**MINUTES OF THE MEETING OF THE WAGE & PERSONNEL COMMITTEE**  
City Hall – Conference Room  
1210 Main St, Oconto, WI 54153  
**TUESDAY, SEPTEMBER 12, 2023 - 5:30 PM**

Draft for Approval

**Meeting of the Wage & Personnel Committee was called to order at 5:30 pm by Chairperson Sowle**

**Roll Call –**

Members Present: Bob LeBreck, Riley Sowle, Patsy Bake, John Wittkopf, Steve Stock, and Butch Mehlberg

Also Present: Attorney Frank Calvert, Mayor Panetti, and City Administrator Brittney Burrueel also as recording secretary

**Approval of Agenda –**

**MOTION: Stock / Bake**

*Motion to approve the agenda as presented for the Wage & Personnel Committee meeting on September 12, 2023. Voice Vote: 6 ayes - M/C*

**Correspondence/Public Input – none**

**Discussion/Recommendation on –**

- a. **Closed Session** – Committee voted at approximately 5:33 p.m. to convene into Closed Session pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1)(c) for the discussion on personnel matters for the following items:
  - i. Billing Clerk/Customer Service (Accounts Payable Clerk) Applications
  - ii. Superintendent of Public Works Applications

**MOTION: Wittkopf / Mehlberg**

*Motion to convene into closed session at approximately 5:35 pm.*

**Voice Vote: 6 ayes - M/C**

- b. **Open Session** – Committee voted to reconvene into Open Session at 5:55 p.m. pursuant to notice duly given and as allowed by Wis. Stat. 19.85(2) for discussion/recommendation from Closed Session.

**MOTION: Wittkopf / Stock**

*Motion to reconvene into open session at 5:55 pm.*

**Voice Vote: 6 ayes - M/C**

- c. Action/Discussion on Matters from Closed Session - none
- d. Employee Handbook Update - bypassed

**Adjournment –**

**MOTION: Wittkopf / Mehlberg**

*Motion to adjourn at 5:56 pm. Voice Vote: 6 ayes - M/C*

Minutes submitted by City Administrator Brittney M. Burrueel