

## PARK & REC. COMMITTEE

WEDNESDAY, September 27<sup>th</sup>, 2023 @ 6:00 P.M.

OCONTO CITY HALL COUNCIL CHAMBERS

- 1.) Chairman Sue Anderson brought the meeting to order @ 6:03 p.m.
- 2.) Roll Call: Sue Anderson, Bob LeBreerck, Theresa LeMay, Diane Motiff, and Lori Stenstrup ALSO Present: Director of Park, Rec. and Forestry John Bostedt and Administrator Brittney Burruel
- 3.) **Motiff motioned for approval of agenda; LeBreck motioned second. (5 Ayes)**
- 4.) **Approval of Park & Rec. Meeting Minutes with the correction of the attending Scout name Payton McNabb from August 23<sup>rd</sup>, 2023 was called by Stenstrup with a Motif second. (5 Ayes)**
- 5.) Public Input: None. However, Anderson suggested we reinstate audio in the Chambers. Administrator Burruel responded to the need: she has been investigating it.
- 6.) Correspondence: Live Harbor Cam Views August 16<sup>th</sup> to September 14<sup>th</sup> (7,581 views)
1. **7.) Discussion/Recommendation/Action on the Following:**
  - i. Parks & Recreation
  - ii. *Bird City* – (Seasonal monitoring complete to date) (If we are to remain a BIRD CITY, the CITY OF OCONTO still needs a director.) Director Bostedt reported that he has been maintaining the group and gotten paperwork into the State to the best of his ability and as time allows: we must find a director. There is a new director @ the State level.
  - iii. *Copper Culture Museum* setup of an annual meeting with DNR/property fencing/capped wells check has not occurred, but Director Bostedt did meet with a biologist from the State. The biologist will connect issues with his State Supervisor.
  - iv. *2023 Pavilion Rentals* – (102 which is the highest # yet to be counted)
  - v. *Boy Scout Eagle Project* – 2 – park lending libraries Monday, Bostedt met with the Leader and Scout: they agreed on the placement; installation and paperwork that is in the works.

- vi. *Prioritizing park projects* – The Committee has been given a list of intentions. It agreed that we will continue our work @ City Park. Stenstrup reported that the volunteer “side crew” rock picking and beach grooming will begin again in spring.
  - vii. ***Parks & Recreation 2024 Budget***, was handed out @ the meeting meeting by Administrator Burruel, with a concerned Committee intent. With that review, **Motiff motioned to accept the projected Parks & Recreation 2024 Budget as presented with a LeMay second. (M/C)**
2. Aageson Pool property remains on the agenda with respect to future plans. Buildings are being used for extra storage.
  3. Holtwood Campground
    - i. *Seasonal Sites 2024*– There remain 6 sites that owe the \$100 so there is a possibility that 8 sites will be open by Monday.
    - ii. *2023 Monthly Campsites* – (26) (1 month or longer; one camper requested to stay for 4 weeks yet)
    - iii. ***Manager’s Monthly Report***, handed out @ meeting by Director Bostedt, reflected that the end-of-season usage appears adequate.
    - iv. *2023 Campground Reservations* (above) 2024 Campground Reservations will remain open until the office closes.
    - v. *Guidelines for Winter Wonderland*– Stenstrup reported that there was a public sign-up that occurred at Harvest Fest: it appeared there were 5 interested couples. Bostedt will set dates and location via the plow. The Committee will establish the Standard Guidelines via Stenstrup’s paperwork, as well as Motiff and Anderson’s additions. The list will be written and used yearly. **LeBreck called a motion to set Guidelines for Winter Wonderland. Included will be a start date 2 weeks after the Holtwood Campground closure of Oct. 31st. A deadline of 2 weeks after Jan. 1 has been established for display removal. It was agreed that there will be a penalty fee given to the individual of the designated site claim who has not responded to the removal of their trim by that deadline. Motiff established the second. (M/C)** It was decided to invite *2023 Winter Wonderland* leadership to our October meeting.

- vi. *Campground prices for 2023* were distributed by Bostedt. It was agreed they read reasonable for the location and amenities available so will continue as is. **LeBreck made a motion to accept the established Holtwood Campground Prices as presented with a followup second of Motif. (M/C)**
  - vii. ***Campground 2024 Budget***, handed out @ meeting by Administrator Burruel, was clearly laid out with explanations where necessary. **Stenstrup motioned to accept the proposed Campground 2024 Budget and Motiff called second. (5 Ayes)**
4. City Park/City Park Campground
- i. *2023 Reservations* – (2 on books and reserved)
  - ii. *Playground equipment*– Director Bostedt has requested a Grant from the Bond Foundation which will survey the grounds and needs within the next 2 weeks. Bostedt is looking into equipment costs that will parallel the funds.
5. Holtwood Sporting Complex
- i. *Oconto High School/Middle School Boys & Girls CC Meet 9/26/23*
6. 8.) Parks Update:
- i. City Docks – Theresa LeMay +
  - ii. City Park & Campground – Diane Motiff + It was noted that some dead trees have been removed.
  - iii. Copper Culture – Lori Stenstrup +
  - iv. Freedom Park – All + Noted was the Main St. harvest decor established by women volunteers.
  - v. Holtwood Park – Sue Anderson appreciated the upkeep established as most appropriate.
  - vi. Sharp Park – Bob LeBreck Downed trees within the forest are normal: all has been cleared near the trail. Both Motiff and Stenstrup attended the monthly Forestry Committee meeting. It was shared that Stephanie of “Goats on the Go” is completing the groundwork and paperwork with City help from Burruel and Director Bostedt. Stephanie *felt we could complete the project*

*with her Grant acceptance.* Volunteer assistance will be needed to walk the fence while the goats are present.

- vii. Bond Park – Diane Motiff noticed the most positive upkeep. Anderson complimented the choice of durable and colorful playground equipment.
  
7. Park Special Events: Halloween Decorating Competition for Homes and Businesses– The goal? To promote Oconto as a fall destination where one can view the largest, wildest and most entertaining tour of Halloween decor in the area. It includes an entry fee of \$10 with judging on Oct. 21st and 28th: *½ of the entry fees will be donated to Oconto Area Humane Society.* All entries in the drawing will compete for prizes.
  
8. **Next Meeting Date/Time: Wednesday, October 11 @ 6 p.m.**
9. Agenda Items: Winter Wonderland Guidelines
  - i. Wonderland leadership invite
10. 11.) **Motiff summoned adjournment @ 7:24 p.m. LeMay witnessed the second. (M/C)**

Minutes submitted by Susan K. Seidl