

Oconto – J. Douglas Bake Municipal Airport  
2983 Airport Road  
Oconto, WI 54153  
[HTTP://CITYOFOCONTO.COM/AIRPORT.HTML](http://cityofoconto.com/airport.html)

**Subject: Airport Commission Meeting Minutes for Monday, October 16, 2023.**

1. Meeting called to Order: October 16<sup>th</sup> at 9:01 A.M. by Vice-Chairperson Bob Bake
2. Roll Call: Kevin Noack, John Ebeling and Bob Bake present. Paul LeTourneau and Earl Uhl excused. In attendance: Frank Calvert and Steve Woodworth, Managers, and Jamie Winans.
3. Approval of Agenda: Kevin moved to accept. Seconded by John. The motion was voted and carried 3/0.
4. Approval of Minutes from Previous Meeting of September 11, 2023. John moved to accept. Seconded by Kevin. The motion was voted and carried 3/0.
5. Correspondence: None
6. Public Input: None
7. Discussion/recommendation/approval of Department Reports:
  - a. Treasurer's Report: Kevin moved to accept. Seconded by John. The motion was voted and carried 3/0.
  - b. Managers' Report: John moved to accept. Seconded by Kevin. The motion was voted and carried 3/0.
8. Discussion/recommendation/action of OLD BUSINESS:
  - a. Snow Removal Equipment – Delivery on September 15<sup>th</sup> of the New Holland Tractor and Snow Plow to the Airport. Swiderski Equipment was on-site to review operation of the new equipment.
  - b. Jet A Fuel Terminal – AIP 19 - Review of possible positioning of the new fuel terminal. Anticipated review of fuel terminal positioning under Master Plan Project.
  - c. Operational Security Gate – Gate 4 - The new Gate 4 from Custom Fence is to be installed the week of October 23<sup>rd</sup>.
9. Discussion/recommendation/action of NEW BUSINESS:
  - a. 1998 International Plow Truck – With arrival of the new Tractor, the International Plow Truck was shown “for sale” by the Airport. Bid received for purchase of the Truck. Motion by Kevin to accept the offer of \$ 2,250 for purchase of the 1998 International Plow Truck. Seconded by John. The motion was voted and carried 3/0.

- b. Sand Point Well – Review of quote received from Dama Plumbing for installation of a sand point well for the Shop Building.  
Motion by John to accept the quote by Dama Plumbing to install a sand point well for the Shop Building in the amount of \$ 4,750. Seconded by Kevin. The motion was voted and carried 3/0.
  - c. Well Abandonment - Discussion as to need for well abandonment on the acquired property.  
Review of quote from Dama Plumbing to abandon well and file report  
Motion by Kevin to accept the quote by Dama Plumbing to abandon the well for the acquired property in the amount of \$ 1,895. Seconded by John. The motion was voted and carried 3/0.
  - d. Midland Door Solutions – Discussion of rental hangar buildings (Hangars 2, 3, 4 and 5) and the slider aircraft entry doors. Need for future replacement of the doors. Review of estimates from Midland Door as to replacement with Bifold Aircraft Entry Doors. To review with WBOA as to funding of project.
  - e. Information. Discussion of the filing of the 2024 BIL Terminal Building Grant Application.
- 10. Date for next Regular Meeting of the Commission: **Monday, November 13<sup>th</sup>, 2023, at 9:00 am.**
  - 11. Adjournment: Meeting adjourned at 10:04 A.M on October 16<sup>th</sup> by Vice-Chairperson Bob Bake. John moved to accept. Seconded by Kevin. Voted and carried 3/0.

Frank Calvert  
Recording Secretary/Manager.  
October 17, 2023

*CF: Paul LeTourneau, Earl Uhl, Kevin Noack, Robert Bake, John Ebeling, City of Oconto, Oconto County and Airport files.*