

MINUTES OF THE REGULAR MEETING OF THE COUNCIL

City Hall – Council Chambers, 1210 Main St, Oconto, WI 54153

TUESDAY, NOVEMBER 28, 2023 - 6:00 PM

Draft for Approval

Public Hearing called to order at 6:00 pm by Mayor John Panetti

Roll Call – see below.

Public Input on the Proposed 2024 Budget:

- Mike Feldt, 172 Luby Ave, asked questions that were answered by Administrator Burruel

Mayor Panetti called three times for additional public input, hearing none.

MOTION: Stock / Mehlberg *Motion to close the public hearing at 6:12 pm.* **Voice Vote:** 6 ayes M/C

Meeting of the Regular Council called to order at 6:12 pm by Mayor John Panetti

Roll Call –

Present: Mayor John Panetti, City Attorney Frank Calvert, Alderpersons: Patsy Bake, Bob LeBreck, Butch Mehlberg, Riley Sowle, Steve Stock, and John Wittkopf

Also present: Police Captain Kassie Dufek, City Administrator Brittney Burruel also as recording secretary, and other interested parties

Invocation and Pledge of Allegiance by Alderperson John Wittkopf

Approval of Agenda –

MOTION: Wittkopf / Bake *Motion to approve the agenda as presented for the Council meeting on November 28, 2023.* **Voice Vote:** 6 ayes M/C

Approval of Minutes –

MOTION: Bake / Mehlberg *Motion to approve the minutes as presented for the Council meeting on October 17, 2023.* **Voice Vote:** 6 ayes M/C

Correspondence –

- Mayor Panetti handed out a copy of the 2017 asbestos study for the old hospital building at 405 First St

Public Input –

- Lomae Anderson, 235 Pecor St

Consent Agenda –

- Department Reports as Presented
- Approval of Mayoral Appointment of Kathy Jarvey to the Board of Review for a partial 5-year term expiring June 1, 2028
- Approval of Mayoral Appointment of Ashley Geller to the Tourism Committee as an alternate member for a partial 2-year term expiring May 1, 2024
- Approval of Mayoral Appointment of Wendy Spice to the Library Board for a partial 3-year term expiring July 1, 2025
- Approval of Mayoral Appointment of Re-Appointment of Bob Bake to the Airport Commission for a 4-year term expiring in December 2027
- Approval of Original Alcohol Beverage License Application for Family Dollar Stores of Wisconsin, LLC and Appointment of Agent: Debra Raymond

MOTION: Wittkopf / LeBreck *Motion to approve the consent agenda.* **Voice Recorded Roll Call Vote:** 6 ayes M/C

Discussion/Recommendation on –

- Resolution Adopting the 2024 Proposed Budget and Tax Levy

MOTION: Wittkopf / *Motion to increase full-time parks laborer wage to match permanent part-time parks laborer wage and increase all others by 2%.* **Motion FAILED**

MOTION: LeBreck / Bake Motion to approve the 2024 budget and tax levy as presented. Voice Recorded Roll Call Vote: 5 ayes, 1 nay (Wittkopf) M/C

Recommendation from Plan Commission:

- b. Approval of Certified Survey Map for Oconto Hospital & Medical Center, Inc. located in the City of Oconto
MOTION: Sowle / Wittkopf Motion to approve the CSM as presented. Voice Recorded Roll Call Vote: 6 ayes M/C

Recommendation from Finance Committee:

- c. Approval of Accounts Payable for the Month of October 2023 in the amount of \$271,320.99, Payroll for the Month of October 2023 in the amount of \$151,488.26, and Other Financial Reports as Presented
MOTION: Wittkopf / Stock Motion to approve the October 2023 A/P, Payroll, and Other Reports as presented. Voice Recorded Roll Call Vote: 6 ayes M/C

Recommendation from Wage & Personnel Committee:

- d. Approval of pro-rated benefits to part-time employees who are regularly scheduled to work 32 or more hours per week.
MOTION: Stock / Mehlberg Motion to approve the pro-rated part-time benefits as presented. Voice Recorded Roll Call Vote: 6 ayes M/C
- e. Approval of probationary period of 6 months at full wage, after which the Administrator and Department Head will review job performance, unsatisfactory performance may result in termination or an extension of the probationary period.
MOTION: Wittkopf / Mehlberg Motion to approve the probationary period as presented. Voice Recorded Roll Call Vote: 6 ayes M/C
- f. Approval of Compensatory Policy: employees may request and use compensatory time and convert it to payment not to exceed forty (40) hours per pay period. Any compensatory time carried over from the previous year must be used as time off only and is prohibited from conversion to payment, except upon termination of employment from the City at which time all compensatory time off shall be paid to the employee.
MOTION: Wittkopf / LeBreck Motion to approve the compensatory policy as presented. Voice Recorded Roll Call Vote: 6 ayes M/C
- g. Approval of adding definition of retirement– as defined by WRS. Employee must meet the minimum retirement age of 55 (50 for protectives).
MOTION: Wittkopf / LeBreck Motion to approve the definition addition as presented. Voice Recorded Roll Call Vote: 6 ayes M/C
- h. Approval of Vacation Schedule as Follows: one week in the first year, two weeks in the second year, three weeks in the sixth year, four weeks in the tenth year, five weeks in the fifteenth year, six weeks in the twentieth year.
MOTION: Stock / Mehlberg Motion to approve the vacation schedule as presented. Voice Recorded Roll Call Vote: 6 ayes M/C
- i. Approval of eliminating vacation time carryover, except in circumstances at the discretion of the Department Head, but not to exceed 40 hours.
MOTION: Mehlberg / LeBreck Motion to approve the elimination of vacation carryover as presented. Voice Recorded Roll Call Vote: 6 ayes M/C

Adjournment – MOTION: Wittkopf / Mehlberg Motion to adjourn at 6:48 pm. Voice Vote: 6 ayes M/C

Minutes submitted by City Administrator Brittney M. Burrue