

**MINUTES OF THE COMMITTEE OF THE WHOLE**  
City Hall – Council Chambers, 1210 Main St, Oconto, WI 54153  
**TUESDAY, NOVEMBER 14, 2023 - 6:00 PM**

Draft for Approval

**Meeting called to order at 6:00 pm by Council President Bob LeBreck**

**Roll Call –**

Present: City Attorney Frank Calvert, Alderpersons: Patsy Bake, Bob LeBreck, Butch Mehlberg, Riley Sowle, Steve Stock, and John Wittkopf

Also present: City Administrator Brittney Burrue also as recording secretary, and other interested parties

**Approval of Agenda –**

**MOTION: Wittkopf / Mehlberg** *Motion to approve the agenda as presented for the COW meeting on November 14, 2023.* **Voice Vote: 6 ayes M/C**

**Correspondence – none**

**Public Input – none**

**Discussion/Recommendation on –**

- a. **Department Reports:** written reports submitted are available upon request.
  - i. Police Report was handed out by Captain Kassie Dufek who was excused from the meeting.
  - ii. Fire Report - Chief Josh Bostedt was excused from the meeting.
  - ii. Park & Recreation Report was handed out by Parks & Recreation Director John Bostedt who was excused from the meeting. Administrator Burrue shared a letter received from Bird City Wisconsin. The City of Oconto has been a member of Bird City at High Flyer status from 2012 to current. Thanks to Cordula VanDenHeuvel and John Bostedt for their hard work and dedication. Burrue also explained the new antennas on the Harbor building. We are now a receiver station for a wildlife tracking project. There is no charge to the City. The system is in 4 Continents and 31 Countries. We are one of 1,426 receiver stations. There are 285 species of birds, bats, butterflies, and other insects tagged, with a total of 33,259 animals tagged. At Motus.org you can track their flight paths, speed of travel, etc.
  - iii. Public Works Report - Administrator Burrue reported that she is working with Captain Dufek on the cleanup of properties.
  - iv. Administrator Report – Administrator Burrue stated that CLA will be conducting the interim audit January 4<sup>th</sup> and 5<sup>th</sup>, and the fieldwork audit the week of March 11<sup>th</sup>–15<sup>th</sup>; Last Tuesday, November 8<sup>th</sup>, Jayme Sellen organized a Tourism Zone/Room Tax meeting in Breed for Oconto County Municipalities; Wrapping up Police Negotiations for the 2024-2026 contract; wrapping up the 2024 Budget. A copy is available for viewing at City Hall. A public hearing and final approval will be at the November 28<sup>th</sup> Council meeting.

**MOTION: Stock / Sowle** *Motion to approve department reports for October 2023.* **Voice Recorded Roll Call Vote: 6 ayes M/C**

- b. Approval of Mayoral Appointment of Kathy Jarvey to the Board of Review for a partial 5-year term expiring June 1, 2028

**MOTION: Wittkopf / Sowle** *Motion to approve the mayoral appointment as presented.* **Voice Recorded Roll Call Vote: 6 ayes M/C**

- c. Approval of Mayoral Appointment of Ashley Geller to the Tourism Committee as an alternate member for a partial 2-year term expiring May 1, 2024

**MOTION: Sowle / Bake** *Motion to approve the mayoral appointment as presented.* **Voice Recorded Roll Call Vote: 6 ayes M/C**

- d. Approval of Mayoral Re-Appointment of Bob Bake to the Airport Commission for a 4-year term expiring December 2027

**MOTION: Stock / Mehlberg** *Motion to approve the mayoral appointment as presented.* **Voice Recorded Roll Call Vote:** 6 ayes M/C

- e. Approval of Mayoral Appointment of Kathy Jarvey to the Board of Review for a partial 5-year term expiring June 1, 2028

**MOTION: Wittkopf / Bake** *Motion to approve the mayoral appointment as presented.* **Voice Recorded Roll Call Vote:** 6 ayes M/C

- f. Approval of Original Alcohol Beverage License Application for Family Dollar Stores of Wisconsin, LLC and Appointment of Agent: Debra Raymond

**MOTION: Wittkopf / Sowle** *Motion to approve the application and agent as presented.* **Voice Recorded Roll Call Vote:** 6 ayes M/C

**Adjournment – MOTION: Sowle / Wittkopf** *Motion to adjourn at 6:13 pm.* **Voice Vote:** 6 ayes M/C

Minutes submitted by City Administrator Brittney M. Burrue