

Minutes of the Oconto Utility Commission held on December 4th, 2023

“Unapproved”

- 1.) Call meeting to order by Chairperson VanCampenhout @ 5:01 p.m.
- 2.) Roll Call: Members Present: Butch Mehlberg, Earl Uhl, Ron Filz, Steve VanCampenhout Utility Manager Matt Beekman, .
Also present: Utility Clerk Megan Garrity and as recording secretary
Members Unexcused: Brian Vandenglengenberg

- 3.) Approval of Agenda: **Motion by Uhl, second by Filz to approve of the agenda as presented.**

4 ayes M/C

- 4.) Approval of Meeting Minutes from 10/2/2023. **Motion by Mehlberg, second by VanCampenhout to approve of the minutes from 10/2/2023 as presented.**

4 ayes M/C

5.) Public Input:

- Utility Manager Matt Beekman shared ISO ratings for the Utility to show that the Utility did improve by a couple of points due to fire flow testing being performed in the spring.
- Utility Manager Matt Beekman also mentioned new litigation that has come up since the previous meeting.
- Utility Manager Matt Beekman also shared that Bug Tussel is also leasing space over by the tower on Scherer Ave, a lease agreement has been signed for this.
- Utility Manager Matt Beekman also shared that the septic hauler agreements for 2024 were sent out and we have been receiving them back
- Utility Manager Matt Beekman also brought the updated and approved budge for 2024 up with updated wages in it, copies will be added to the new packet for new meeting.

6.) Correspondence:

- a.) Electrical Costs: Everything is consistent and ordinary.
- b.) WWTP Flows: A little low but consistent with last months.
- c.) Septic Hauler Comparison: Everything is consistent and ordinary.
- d.) Monthly Report: Nothing new to note.
- e.) Private Well Update: 57 have been completed, 3 abandoned correctly, 1 not abandoned correctly. Collins and Dorn Ave house is not currently connected to water and sewer system, would like for the house to be hook up correctly now, letter will be sent to give them 1 year to be connected.
- f.) Well #8 Radium: Beekman stated the well #8 radium is different than well #5 radium. Would like to see what the results are before moving forward.

7.) Discussion/Recommendation/Action on the Following:

- a.) Approval of invoice from Robert E. Lee in the amount of \$55,446.25 for WWTF Improvements.
Motion by Uhl, second by Filz to approve invoice from Robert E. Lee in the amount of \$55,446.25 for WWTF Improvements.

4 ayes M/C

- b.) Approval of invoice from Midwest Meters Inc. in the amount of \$20,865.60. **Motion by Mehlberg, second by Uhl to approve invoice from Midwest Meters Inc. in the amount of \$20,865.60.**

4 ayes M/C

c.) Back Billing- 80 Parcels. Discussed the phone calls we've been receive regarding them and how to explain it, then talked about how we came to the 80 parcels. Utility themselves have 4 to pay for this.

d.) Budget 2024-the handouts will be included in the next packet for the next meeting, talked about new hire for 2024, opening up position for hiring for water department helper.

8.) Approval of Accounts Payable from September 1st, 2023 to November 27th, 2023 in the amount of \$132,862.97. **Motion by Mehlberg, second by VanCampenhout to approve of Accounts Payable from September 1st, 2023 to November 27th, 2023 in the amount of \$132,862.97.**

4 ayes M/C

9.) Revenue & Expenditures Guidelines from 2023: Everything looks good. Brittney advised Matt which accounts to use to make it easier to navigate expenditures.

10.) Next Meeting Date & Time: Monday February 12th, 2024 @ 5:00 pm

11.) Adjournment: **Motion by Uhl, second by Mehlberg to adjourn @ 5:38 p.m.**

4 ayes M/C

Meeting minutes submitted by: Megan Garrity, Utility Clerk