

CITY OF OCONTO
MINUTES OF THE COMMITTEE OF THE WHOLE
City Hall – Council Chambers
1210 Main St, Oconto, WI 54153
TUESDAY, DECEMBER 12, 2023 - 6:00 PM

Draft for Approval

Meeting called to order at 6:03 pm by Mayor John Panetti

Roll Call –

Present: Mayor John Panetti, City Attorney Frank Calvert, Alderpersons: Bob LeBreck, Butch Mehlberg, Riley Sowle, Steve Stock, and John Wittkopf
Also present: Police Captain Kassie Dufek, Fire Chief Josh Bostedt, City Administrator Brittney Burrue also as recording secretary, and other interested parties
Excused: Patsy Bake

Approval of Agenda –

MOTION: Stock / Mehlberg

Motion to approve the agenda for the COW meeting on December 12, 2023.

Voice Vote: 5 ayes - MOTION CARRIED

Correspondence –

- Attorney Calvert spoke on property owned by the County that may be available to us
- Mayor Panetti announced the grand opening of Twin Brothers Supper Club will be happening this Sunday- ribbon cutting at 8:30.

Public Input – none

Discussion/Recommendation on –

- a. **Department Reports:** written reports submitted are available upon request.
- i. Police Report was handed out and presented by Captain Kassie Dufek. 15 ordinance violations and 473 calls for service in November. There was a traffic stop with Officer Shearer and Falco which resulted in 1 oz. of crystal meth seized. In the same week at an apartment complex, Falco assisted in 8 grams of crystal meth also being seized, and two people being arrested. Officer Damit has completed the Firearms Instructors school.
 - ii. Fire Report was handed out and presented by Chief Josh Bostedt. He also spoke on our recent ISO rating audit that resulted in a improvement of our ISO rating.
 - ii. Park & Recreation Report: N/A. Parks & Recreation Director John Bostedt was excused from the meeting.
 - iii. Public Works Report: City Administrator Brittney Burrue stated that leaves are all picked up for the year. Superintendent of Public Works application deadline was December 7th, interviews are December 13th.
 - iv. Administrator Report: City Administrator Brittney Burrue stated real estate taxes were posted online yesterday and mailed out by the County today. City Hall will be collecting taxes until the January 31st due date. As of November 30th, General Fund revenues exceed expenses by around \$546,000.

MOTION: LeBreck / Stock

Motion to approve the department reports as presented.

Voice Recorded Roll Call Vote: 5 ayes - MOTION CARRIED

- b. Approval of Application for Temporary Class B Retailer's License from Machickanee Players for Mary Shelley's Frankenstein Play on February 9th-11th, 14th, and 16th-18th.

MOTION: Wittkopf / Mehlberg

Motion to approve the application as presented.

Voice Recorded Roll Call Vote: 5 ayes - MOTION CARRIED

- c. Approval of Appointment of Election Inspectors for a Two-Year Term Beginning January 1, 2024

MOTION: Wittkopf / Mehlberg

Motion to approve the appointment as presented.

Voice Recorded Roll Call Vote: 5 ayes - MOTION CARRIED

Recommendation from Finance Committee:

- d. Accounts Payable for the Month of November 2023 in the amount of \$254,642.93, Payroll for the Month of November 2023 in the amount of \$229,775.39, and Other Financial Reports as Presented

MOTION: Sowle / Mehlberg

Motion to approve A/P, payroll, & others as presented for November 2023.

Voice Recorded Roll Call Vote: 5 ayes - MOTION CARRIED

Closed Session –

Committee voted at 6:24 p.m. to convene into Closed Session pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1)(c) for the consideration of employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the following items:

- i. Consideration of City Personnel Matters

MOTION: Mehlberg / LeBreck

Motion to convene into closed session at 6:24 pm.

Voice Vote: 5 ayes - MOTION CARRIED

Roll Call: Mayor Panetti, Attorney Calvert (excused from closed session at 6:50 pm), City Administrator Burrue, Bob LeBreck, Butch Mehlberg, Riley Sowle, Steve Stock, and John Wittkopf

Open Session –

Committee voted to reconvene into Open Session at 7:02 p.m. pursuant to notice duly given and as allowed by Wis. Stat. 19.85(2) for discussion/recommendation from Closed Session.

MOTION: Stock / Sowle

Motion to reconvene into open session at 7:02 pm.

Voice Vote: 5 ayes - MOTION CARRIED

Adjournment –

MOTION: Mehlberg / Wittkopf

Motion to adjourn at 7:03 pm.

Voice Vote: 5 ayes MOTION CARRIED

Minutes submitted by City Administrator Brittney M. Burrue