

Oconto – J. Douglas Bake Municipal Airport
2983 Airport Road
Oconto, WI 54153
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Subject: Airport Commission Meeting Minutes for Monday, January 15, 2024.

1. Meeting called to Order: January 15th at 9:01 A.M. by Vice-Chairperson Bob Bake
2. Roll Call: Earl Uhl, Kevin Noack, John Ebeling and Bob Bake present. Paul Letourneau excused.
In attendance: Frank Calvert and Steve Woodworth, Managers, and Jamie Winans.
3. Approval of Agenda: Earl moved to accept. Seconded by Kevin. The motion was voted and carried 4/0.
4. Approval of Minutes from Previous Meeting of December 11, 2023. Earl moved to accept. Seconded by John. The motion was voted and carried 4/0.
5. Correspondence: None
6. Public Input: None
7. Discussion/recommendation/approval of Department Reports:
 - a. Treasurer's Report: Kevin moved to accept. Seconded by John. The motion was voted and carried 4/0.
 - b. Managers' Report: Earl moved to accept. Seconded by Kevin. The motion was voted and carried 4/0.
8. Discussion/recommendation/action of OLD BUSINESS:
 - a. Well in Shop Building – Staff is continuing to work on installation of base cabinets and sink, electrical, and water heater for the water service. Work continuing as time allows.
 - b. Master Plan Project – Work continuing by Mead & Hunt on the Master Plan. Presently working on alternatives for locating of Jet A Fuel Terminal.
 - c. Jet A Fuel Terminal – There will be a minor delay in determining the positioning of the new Jet A Fuel Terminal in conjunction with the new Master Plan and new Airport Layout Plan. Contract is being finalized with Mead & Hunt. Addition of work for update of Airport Layout Sheet as to Fuel Terminal location.
9. Discussion/recommendation/action of NEW BUSINESS:
 - a. 2024 Terminal Building Grant Program – The Airport is still waiting for news release as to grant funding for Year 2024.
 - b. 2024 Oconto Elks Fly In & Car Show – Information that the 2024 event has contacted with Dacy Airshows for two performances for the day.
 - c. Information. None.

10. Date for next Regular Meeting of the Commission: **Monday, February 12th, 2024, at 9:00 am.**
11. Adjournment: Meeting adjourned at 9:36 A.M on January 15th by Vice-Chairperson Bob Bake. Earl moved to accept. Seconded by Kevin. Voted and carried 4/0.

Frank Calvert
Recording Secretary/Manager.
January 16, 2024

CF: Paul LeTourneau, Earl Uhl, Kevin Noack, Robert Bake, John Ebeling, City of Oconto, Oconto County and Airport files.