

CITY OF OCONTO
MINUTES OF THE BOARD OF PUBLIC WORKS
City Hall Council Chambers, 1210 Main St, Oconto, WI 54153
Monday, January 15th, 2023 @ 5:30 P.M.

1. **Meeting of the Board of Public Works called to order at 5:30 pm by Chairperson Anderson**
2. **Roll Call –**
 - a. **Members present:** Darrell Anderson, Jean Young, Steve Stock and John Wittkopf.
 - b. **Also present:** Mayor John Panetti, City Attorney Frank Calvert, Superintendent of Public Works Jeremy Wusterbarth, Deputy Clerk/Treasurer Camille Belleau as recording secretary, and other interested parties.
 - c. **Excused:** Mike Feldt
3. **Approval of Agenda**
 - a. **Motion: Stock / Young**
 - i. *Motion to approve the agenda as presented for the Board of Public Works meeting on January 15, 2024. Voice Vote: 4 ayes – MOTION CARRIED*
4. **Approval of Minutes**
 - a. Mayor Panetti asked for clarification on an item. Stock and Wusterbarth clarified.
 - b. **Motion: Young / Stock**
 - i. *Motion to approve the minutes as presented for the Board of Public Works meeting on December 18, 2023. Voice Vote: 4 ayes – MOTION CARRIED*
5. **Public Input**
 - a. None.
6. **Correspondence:**
 - a. 1010 Pecor St
 - i. Anderson read an email submitted by Boucher from OCEDC about the property owner's plans for the property moving forward. The Committee discussed the property. They want to set up a meeting to talk about the property and set up a concrete plan with the property owner. They are going to write another letter and have it hand delivered to the property owner.
 - b. Property Cleanups/citations
 - i. Wusterbarth said he's picking up where Administrator Burrue left off. The Committee gave him properties to add to his list to address.
 - ii. Calvert stated the old hotel property on Chicago Street was purchased and there are plans to take the building down and put up new apartments. Wusterbarth said the property owner has already applied for the wrecking permit.
 - c. Other Public Works concerns from the committee
 - i. Wusterbarth talked about staffing needs that will have to be addressed in the near future.
7. **Discussion/Recommendation/Action on the following:**
 - a. Approve invoice from Compass Minerals for road salt in the amount of \$16,122.16.
 - i. The committee asked questions and Wusterbarth addressed them.
 - ii. **Motion: Stock / Young**
 1. *Motion to pay the presented invoice. Voice Vote: 4 ayes – MOTION CARRIED*
 - b. Accept resignation of Foreman from the Public Works Department.

- i. **Motion: Stock / Young**
 - 1. *Motion to pay the presented invoice. Voice Vote: 4 ayes – MOTION CARRIED*
- 8. **Review of Accounts Payable Reports for December 14, 2023 through January 10, 2024 in the amount of \$24,904.92; 1,784.10.**
 - a. The committee asked questions and Wusterbarth addressed them.
 - b. **Motion: Young / Anderson**
 - i. *Motion to accept accounts payable as presented. Voice Vote: 4 ayes – MOTION CARRIED*
- 9. **Revenue & Expenditure Guidelines from 2024.**
 - a. No questions were raised.
- 10. **Closed session**
 - a. The Committee voted at 6:18 p.m. to convene into Closed Session pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1)(e) for competitive or bargaining reasons for the following items:
 - i. Public works property lease

MOTION: Young / Stock

Motion to convene into closed session at 6:18 p.m. Voice Vote: 4 ayes – MOTION CARRIED

Roll Call: Mayor Panetti, Superintendent Wusterbarth, Darrell Anderson, Jean Young, Steve Stock, and John Wittkopf.

11. Open session

The committee voted at 6:38 p.m. to reconvene into Open Session pursuant to notice duly given and as allowed by Wis. Stat. 19.85(2) for discussion/recommendation from Closed Session.

MOTION: Young / Stock

Motion to reconvene to open session at 6:38 p.m. Voice Vote: 4 ayes – MOTION CARRIED

12. Next Meeting Date & Time

- a. February 12, 2024 @ 5:30pm

13. Adjournment

- a. **MOTION: Young / Stock**

Motion to adjourn at 6:40 p.m. Voice Vote: 4 ayes – MOTION CARRIED

Minutes submitted by Deputy Clerk/Treasurer Camille V. Belleau