

CITY OF OCONTO
MINUTES OF THE MEETING OF THE WAGE & PERSONNEL COMMITTEE
City Hall – Conference Room, 1210 Main St, Oconto, WI 54153
TUESDAY, FEBRUARY 6, 2024 - 5:30 PM

Draft for Approval

Meeting of the Wage & Personnel Committee was called to order at 5:30 pm by Chairperson Sowle

Roll Call –

Members Present: Patsy Bake, Bob LeBreck, Butch Mehlberg, Riley Sowle, and John Wittkopf
Also Present: Mayor Panetti, Attorney Frank Calvert, City Administrator Brittney Burrue
Excused: Steve Stock

Approval of Agenda –

MOTION: Mehlberg / Bake *Motion to approve the agenda as presented for the Wage & Personnel Committee meeting on February 6, 2024.* **Voice Vote: 5 ayes M/C**

Approval of Minutes –

MOTION: Bake / Mehlberg *Motion to approve the minutes as presented for the Wage & Personnel Committee meeting on December 19, 2023.* **Voice Vote: 5 ayes M/C**

Correspondence/Public Input – Dee Donlevy, 206 Pierce Ave, asked about agenda item 6.a.

Discussion/Recommendation on –

- a. Employee Reviews: Administrator Burrue handed out a packet created for Employee Reviews for the Committee to review. Donlevy asked about a PIP plan. Wittkopf asked who completes the Administrator's review. Burrue replied she believes the ordinance states that it is the Council. There was also discussion that many job descriptions are very old and need to be updated.

Adjournment –

MOTION: Wittkopf / Mehlberg *Motion to adjourn at 5:45 pm.* **Voice Vote: 5 ayes M/C**

Minutes submitted by City Administrator Brittney M. Burrue