

CITY OF OCONTO
MINUTES OF THE BOARD OF PUBLIC WORKS
City Hall Conference Room, 1210 Main St, Oconto, WI 54153
Monday, February 12th, 2023 @ 5:30 P.M.

1. **Meeting of the Board of Public Works called to order at 5:30 pm by Chairperson Anderson**
2. **Roll Call –**
 - a. **Members present:** Darrell Anderson, Jean Young, and John Wittkopf.
 - b. **Also present:** Mayor John Panetti, Administrator Brittney Burruel, City Attorney Frank Calvert, Superintendent of Public Works Jeremy Wusterbarth, Deputy Clerk/Treasurer Camille Belleau as recording secretary, and other interested parties.
 - c. **Excused:** Steve Stock and Mike Feldt
3. **Approval of Agenda**
 - a. **Motion: Young / Anderson**
 - i. *Motion to approve the agenda as presented for the Board of Public Works meeting on February 12, 2024. **Voice Vote:** 3 ayes – **MOTION CARRIED***
4. **Approval of Minutes**
 - a. **Motion: Young / Anderson**
 - i. *Motion to approve the minutes as presented for the Board of Public Works meeting on January 15, 2024. **Voice Vote:** 3 ayes – **MOTION CARRIED***
5. **Public Input**
 - a. None.
6. **Correspondence:**
 - a. Railroad Crossings – Quiet Zone
 - i. Burruel gave an update on research she conducted related to becoming a quiet zone for the railroad. The conclusion was it would be very costly to the City and the railroad company can decide to deny or remove the quiet zone at any time. There is also a factor of liability in the event of an accident. The committee decided not to pursue this matter further at this time.
 - b. Property Cleanups/citations
 - i. Wusterbarth sent out 10 letters the morning of the meeting and is willing to work with the property owners to bring their properties up to meet codes and ordinances. He is also working with the police department on issuing citations as necessary. There are more properties that will be getting letters soon and he will provide an update at the next meeting.
 - c. Other Public Works concerns from the committee
 - i. Wusterbarth gave an update on recycling prices and the 15-month DNR recycling report recently filed.
7. **Discussion/Recommendation/Action on the following:**
 - a. Approval of plan of action for 1010 Pecor St
 - i. Committee discussed with the property owner what has been done so far and decided on the items that need to be addressed before the next meeting. The Committee requested the property owner attend the next meeting to give an update and decide what the next steps are moving forward.
 - b. ATV/UTV map updates
 - i. Wusterbarth posed the question to the Committee of opening up the ATV/UTV trails to all streets in the City. The only exception would be the section of road

between the roundabouts, as that is governed by federal law due to the highway overpass. The Committee discussed and decided not to make any changes at this time. It can be addressed in the future if problems arise.

c. 2003 Boom Truck Repairs

- i. Wusterbarth explained that there are some major repairs needed to the boom truck and the boom is not able to safely function in its current condition. He explained that most of the repairs can be handled in house to save money. The truck would then have to go through another certification inspection.

ii. **Motion: Wittkopf / Young**

1. *Motion to make repairs to boom truck. Voice Vote: 3 ayes – MOTION CARRIED*

8. **Review of Accounts Payable Reports for January 11, 2024 through February 7, 2024 in the amount of \$63,660.85; 2,557.23.**

- a. The committee asked questions. Wusterbarth and Burruel addressed them.

b. **Motion: Young**

- i. *Motion to accept accounts payable as presented. Voice Vote: 3 ayes – MOTION CARRIED*

9. **Revenue & Expenditure Guidelines from 2024.**

- a. No questions were raised.

10. **Closed session**

- a. The Committee voted at 6:30 p.m. to convene into Closed Session pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1)(c) for the consideration of employment for the following items:

- i. Hiring of chosen candidate for Street Foreman
- ii. Hiring of chosen candidate for Floater
- iii. Hiring of chosen candidate for Street Laborer

MOTION: Young / Anderson

Motion to convene into closed session at 6:30 p.m. Voice Vote: 3 ayes – MOTION CARRIED

Roll Call: Mayor Panetti, Administrator Burruel, Superintendent Wusterbarth, Darrell Anderson, Jean Young, and John Wittkopf.

11. **Open session**

The committee voted at 7:06 p.m. to reconvene into Open Session pursuant to notice duly given and as allowed by Wis. Stat. 19.85(2) for discussion/recommendation from Closed Session.

MOTION: Young / Wittkopf

Motion to reconvene to open session at 7:06 p.m. Voice Vote: 3 ayes – MOTION CARRIED

12. **Action/Discussion on matters from Closed Session**

a. **MOTION: Wittkopf / Young**

- i. *Motion to hire all three chosen candidates for their respective positions. Voice Vote: 3 ayes – MOTION CARRIED*

13. **Next Meeting Date & Time**

- a. March 11, 2024 @ 5:30pm

14. **Adjournment**

a. **MOTION: Wittkopf / Young**

Motion to adjourn at 7:08 p.m. Voice Vote: 3 ayes – MOTION CARRIED