

Farnsworth Public Library  
Meeting Minutes  
for  
January 23, 2024

1. **Meeting called to order** by Kitty Werner, President, at 4:02 PM

2. **Roll Call**

**Trustees Present:**

Patsy Bake, Mary Grace Murphy, Amy Peterson, Ron Rauscher,  
Debi Schroeder, Wendy Spice, Kitty Werner, Mike Werner, Bonnie Wusterbarth

**Trustees Absent:** Kevin Huggett

3. **Approval of Agenda**

M/S/C R. Rauscher/W. Spice to approve the agenda for today's meeting.

4. **Approve December 18, 2023, Board Meeting Minutes**

M/S/C B. Wusterbarth/ M. Werner to approve the December 18, 2023, meeting minutes

5. **Bills and Expenditures**

a. **Bills Submitted for December 19, and 29, 2023, January 5, 2024**

Kitty recommends the documents are to be treated as information.

b. **YTD Income & Expenditures**

The 2023 YTD and 2024 YTD documents are to be treated as information.

6. **Director's Report**

**Amy Peterson, Library Director reported to the Board of Trustees...**

What we worked on since last Board meeting:

1. Work continued on first floor to get everything cleaned.
2. We will have a grand opening of the vending machine on February 13 after an evening storytime. We will be giving all the kids in attendance a coin to get a book after storytime.
3. We should be back to full calendar of events in February
4. We are working with [www.kay-twelve.com](http://www.kay-twelve.com) for ideas/design for 1<sup>st</sup> floor.  
They are hoping to have some drawings for us by the beginning of February.
5. The Brown County Library remodeled their East Side Branch. We were able to get an ottoman, chairs, and book carts for free from them.

6. We have a volunteer working 2 mornings a week from the Forward Service Corporation. He is currently washing shelves on the 3<sup>rd</sup> floor. This is a program that helps people find jobs and while they are looking, the corporation looks for places the volunteers can work to build their skills.
7. We have had the wind tunnel on loan from the Children's Museum since mid-November. It will be switched with another activity this Thursday. We are still checking-out day passes to the museum. The Children's Museum also came in December and did a slime class for kids. This is all funded with a grant from Bond Foundation, which the museum applied for.

#### Building stuff:

1. Work from Midwest Restoration is complete. Staff have moved shelving back in place or in new places to cover cuts in the carpeting. Staff also went through and checked every book/toy/game and put them back on shelves. We hope to re-open the first floor on Thursday, January 25.
2. We will be closed on Wednesday, January 31. Mr. Power will be here to clean all the duct work and vents. One closed day was chosen vs. having them here for 5 nights.

#### Coming up:

1. Updating all library policies
2. Strategic plan process- Survey will be out Feb 1-15
3. Annual reports are due to the state on February 28- so will be working on completing that over the next few weeks.

### **7. Committee Reports**

#### **a. Administrative/Personnel**

Nothing at this time

#### **b. Building / Grounds**

Nothing at this time

#### **c. Finance**

Nothing at this time

### **8. Correspondence**

Nothing to report

## **9. Public Input**

Anyone wishing to address the board must state their full name and address.

Public input is limited to 5 minutes per person and personnel issues may not be discussed (nor individuals named). The Board may not take action on any item raised during the public input period, that is not already on the agenda for such a purpose.

The board's role is to listen to comments and not respond to or discuss the issues raised.

## **10. Discussion/action/recommendation on the following:**

### **a. Recurring**

#### **i. Friends Happenings**

The next Friends meeting will be held on Wednesday, March 13<sup>th</sup> at 6 PM.

### **b. Old Business**

#### **i. Oconto County Library Planning Committee update**

The Board of Trustees were informed about the discussion at the recent Oconto County Library Planning Committee meeting.

#### **ii. Building repairs update**

Covered previously during the meeting.

### **c. New Business**

#### **i. Front Door Replacement**

Amy will contact vendors for updated quotes and information to replace the doors.

#### **ii. 2024 Youth services support grant**

M/C/S R. Rauscher/ M. Werner to use the grant for summer programs for youth.

#### **iii. 2024 Library services grant**

M/S/C M. Werner/M. Murphy to use the grant for purchasing additional WIFI service from Mobile Beacon.

## **11. Good of the Order**

Amy shared the NFLS flyer which will be shared at the Library Legislature Day.

## **12. Adjournment**

Adjournment took place at 5:14 PM, M/S/C R. Rauscher/M. Murphy

**Minutes respectfully submitted by secretary, Debi Schroeder**

**Next Meeting: Tuesday, February 27, 2024, at 4:00 PM**