

# CITY OF OCONTO

## ELECTRICAL PERMIT APPLICATION

The undersigned hereby makes application for a permit to install electrical wires and apparatus in the premise described, and agrees, in consideration of issuance of an electrical permit, to do only the work specified herein and to faithfully comply with laws and regulations of the State of Wisconsin Electrical Code and Oconto Municipal Code.

**Location Address:** \_\_\_\_\_

Single Family     Two-Family     Multi-Family (\_\_\_\_ # of units)     Commercial     Industrial

**Property Owner:** \_\_\_\_\_

Name and Mailing Address

Home #: \_\_\_\_\_ Work/Cell #: \_\_\_\_\_

Email: \_\_\_\_\_

**Electrical Contractor:** \_\_\_\_\_

Company Name and Mailing Address

Contractor Phone #: \_\_\_\_\_ License #: \_\_\_\_\_

**Description of Work:**     New Service     Permanent     Temporary     Home     Garage/Acc.     Addition/Alteration

Rewire existing     Repairs     Sign     Other: \_\_\_\_\_     Service Upgd     Overhead     Underground     100 Amp

200 Amp     Other: \_\_\_\_\_

**JOB COST:** \$ \_\_\_\_\_

Other Information: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*\*\*Homeowners doing own electrical work MUST own AND occupy the home and sign an affidavit\*\*\***

Please notify our office when you are ready for each inspection (920) 835-6016. Inspector MUST have a 48 hour notice to complete the inspection; a representative of the permit holder should be present. Work SHALL NOT proceed until the Inspector has approved the various stages of construction.

**\*\*Emergency Work-** Per Ordinance 15-1-40(c)(4), in an emergency, the person doing or causing such work to be done shall report the same to the Electrical Inspector the next Business Day after beginning work.\*\*

Electrical Contractor     Owner     General Contractor    Date: \_\_\_\_\_

**NOTIFY DIGGER'S HOTLINE 72 HOURS IN ADVANCE 1-800-242-8511**

City of Oconto, Inspection Department, 1210 Main Street, Oconto, WI. 54153  
920-834-7725, Fax: 920-834-7713, Email: jeremy@cityofocontowi.gov

**ELECTRICAL HOMEOWNER AFFIDAVIT**

Address where work is to be performed: \_\_\_\_\_

Homeowner: \_\_\_\_\_ Contact: \_\_\_\_\_  
PLEASE PRINT  Home  Cell  Work

**Per City Ordinance**

**15-1-45-Electrical Installation by Homeowner.**

- (1) A homeowner may install wiring in the homeowner's own home, provided that, in the opinion of the Electrical Inspector:
- (a) The homeowner has reasonable knowledge of such work.
  - (b) The homeowner occupies the dwelling at the time the work is being done.
  - (c) The signature on the permit shall be that of the owner who shall do the work, or the person's child, parent or spouse.
  - (d) Any new installation or alterations to the service entrance equipment must be done by an electrical contractor licensed in the City of Oconto.
  - (e) Any new installation of an underground feeder or any circuit feeding swimming pools, spas or hot tubs shall be done by an electrical contractor licensed in the City of Oconto.

**15-1-43 –Standards for Electrical Equipment.**

Only that equipment which has been expressly made for electrical purposes shall be installed for electrical purposes. All electrical equipment shall be installed or used in the exact manner and for the exact purpose indicated by the manufacturer's instructions, markings or labels. No equipment or devices shall be sold or utilized which is not approved by a nationally recognized testing laboratory. Old or secondhand electrical equipment shall not be installed unless such equipment is in a safe condition as determined by the Electrical Inspector. The original manufacturer's ratings, markings or labels thereon shall not be changed or altered in any manner; except that normal repairs and replacements may be made to such equipment if the replacements and repairs do not change the original characteristics and design.

**15-1-42 – Electrical Installation.**

All wiring shall be done according to Wisconsin State Electrical Code and the Code of the City of Oconto.

**I hereby verify, confirm, recognize and agree to the following:**

- The electrical work done under the permit I seek will be done by me personally.
- Subject property is a single-family residence, having and intending no renters or rental units, no nonresidential units and this is my current primary residence.
- I am the current owner of record of subject property.
- I am qualified by study and/or experience to do the work for which I seek a permit. I am aware of shock and fire hazard resulting from improper electrical installations.
- An electrical permit is valid only for the work described in the application.
- I will call the Inspection Department for the required inspections.
- If I fail to obtain inspection and approval for work prior to concealment, the electrical inspector may require that some or all finish material be removed so that an inspection can be made.

**I have read and understand the statements and ordinance information given above:**

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

**\*\*WORK MAY NOT BE CONCEALED UNTIL INSPECED AND APPROVED\*\***