

Minutes of the Oconto Utility Commission held on May 13, 2024

“Unapproved”

- 1.) Call meeting to order by Chairperson Vandenlangenberg @ 5:00 p.m.
- 2.) Roll Call: Members Present: Dan Zoeller, Brian Vandenlangenberg Earl Uhl, Ron Filz, Steve VanCampenhout, Utility Manager Matt Beekman, Ben Thome, Mayor Martin
Also present: Utility Clerk Megan Garrity and as recording secretary
- 3.) Election of Chair- **Motion by VanCampenhout, Second by Uhl to elect Brian Vandenlangenberg**
5 ayes M/C
- 4.) Election of Vice Chair- **Motion by Uhl, Second by Filz to elect Steve VanCampenhout**
5 ayes M/C
- 5.) Approval of Agenda: **Motion by Uhl, second by VanCampenhout to approve the agenda as presented.**
5 ayes M/C
- 6.) Approval of Meeting Minutes from 3/4/2024. **Motion by VanCampenhout, second by Filz to approve of the minutes from 3/4/2024 as presented.**
5 ayes M/C
- 7.) Public Input:
 - WWTP Operator in Charge Ben Thome spoke about items that will be needed to do additionally with our new DNR permit that will be renewed in October. The WWTP will need to do Mercury sample testing. PFAS/PFOS will be required to sample every other month (Sludge annually) until the set limits are met. Chloride sampling of sludge is now required since salt is kept in the sludge storage building. Property on Jackson St has a sump pump that is connected to the sanitary sewer system which is causing the pumps at the lift station to triple during the spring time. It also caused the lift station to fill fast during the power outage and caused a backup on that road. Thome is hoping to see a solution to this with houses not grandfathered in need to be changed. Will be added to next month's agenda for future discussion/action.
- 8.) Correspondence:
 - a.) Electrical Costs: Everything is consistent and ordinary.
 - b.) WWTP Flows: A little low but consistent with last months.
 - c.) Septic Hauler Comparison: Everything is consistent and ordinary. 1 hauler hasn't paid bill in 6 months, was given a notice to pay but didn't receive payment. Beekman did notify that not dumping is allowed until account is paid in full.
 - d.) Monthly Report: lot of new meters have been installed and the number will continue to go up.
 - e.) Update regarding WWTP updates- going out for bid now, hoping to break ground in late summer
- 9.) Discussion/Recommendation/Action on the Following:
 - a.) City Tariff regarding Public Fire Protection- Beekman updated committee regarding the timeline that we present the PSC for back-billing the additional parcels. Calvert is contacting the legal team at PSC regarding Utility Commissions plans for this was to never bill these vacant parcels for Public Fire Protection, waiting for update to present to at next meeting.
 - b.) Approval of invoice from Robert E. Lee in the amount of \$21,817.00 for WWTP Improvements.
Motion by VanCampenhout, second by Uhl to approve invoice from Robert E. Lee in the amount of \$21,817.00.

5 ayes M/C

- c.) Purchase of Generator for Utility- Beekman had different quotes from companies regarding generators and different sizes. Commission agreed that a purchase of one would be a good idea and asked for more quotes for the electrical connections at the lift stations.
- 10.) Approval of Accounts Payable from February 27, 2024 to May 6, 2024 in the amount of \$66,760.57.
Motion by Filz, second by VanCampenhout to approve of Accounts Payable from February 27, 2024 to May 6, 2024 in the amount of \$66,760.57.

5 ayes M/C

- 11.) Revenue & Expenditures Guidelines from 2024: Everything looks good.
- 12.) Closed Session – Commission voted at 5:50 pm to convene into Closed Session pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1)(g) for the Conferring with legal Council
Motion by VanCampenhout, second by Zoeller to convene into closed session at 5:50 pm.

5 ayes M/C

Roll Call: Members: Ron Filz, Dan Zoeller, Earl Uhl, and Brian Vandenlangenberg; Others: Mayor Martin, Utility Manager Matt Beekman.

- 13.) 11.) Open Session – Commission voted to reconvene into Open Session at 6:12 pm pursuant to notice duly given and as allowed by Wis. Stat. 19.85(2) for discussion/recommendation from Closed Session.
Motion by VanCampenhout, second by Zoeller to convene into open session at 6:12 pm.

5 ayes M/C

14.) 12.) Action/Discussion on Matters from Closed Session

15.) Next Meeting Date & Time: Wednesday June 12th, 2024 @ 5:00 pm

16.) Adjournment: **Motion by Uhl, second by VanCampenhout to adjourn @ 6:13 p.m.**

5 ayes M/C

Meeting minutes submitted by: Megan Garrity, Utility Clerk