

MINUTES OF THE PLAN COMMISSION
City Hall Council Chambers, 1210 Main St, Oconto, WI 54153
TUESDAY, MAY 21, 2024 - 5:00 PM

Draft for Approval

Minutes of the Public Hearing before the Plan Commission Held on May 21 2024, Pursuant to Notice Duly Given:

Public Hearing called to order at 5:00 pm by Mayor Cliff Martin

Roll Call – see below.

1. Petition for Kennel License from Bruce R. Dorner at Parcel #265-31193161971 (238 McDonald St)

Public Input –

- Mayor Martin read a letter from Stacy & Domingo Suarez, 261 McDonald St, and Kelly & Terry Fischer, 247 McDonald St
- Lori Dorner, 238 McDonald St
- Bruce Dorner, via phone call, 238 McDonald St
- Sandy DeCleene, 224 McDonald St
- Ted DeCleene, 224 McDonald St
- Ken Exferd, 211 McDonald St
- Jay Kramer, 258 McDonald St

Mayor Martin called three times for additional public input, hearing none.

MOTION: Wusterbarth / Werner *Motion to close the public hearing at 5:21 pm.*

Voice Vote: 7 ayes M/C

Minutes of the Meeting of the Plan Commission Held on May 21, 2024, Pursuant to Notice Duly Given:

Meeting called to order at 5:21 pm by Mayor Cliff Martin

Roll Call –

Present: Bob Bake (@ 5:17 pm), Mayor Cliff Martin, John Matravers, Brittney Race, Riley Sowle, Mike Werner, and Jeremy Wusterbarth

Also Present: Attorney Frank Calvert, Administrator Brittney Burrueel also as recording secretary, and other interested parties

Excused: --

Approval of Agenda –

MOTION: Bake / Race *Motion to approve the agenda as presented for the Plan Commission meeting on May 21, 2024. Voice Vote: 7 ayes M/C*

Approval of Minutes –

MOTION: Matravers / Wusterbarth *Motion to approve the minutes as presented from the Plan Commission meeting on March 19, 2024. Voice Vote: 7 ayes M/C*

Correspondence/Public Input –

- Sam Banks, Suamico, spoke on agenda item 6.d.
- Stacy Banks, Suamico, spoke on agenda item 6.d.
- Suzanne Young, Suamico, owner of vacant lot on Bayshore Rd, spoke on agenda item 6.d.
- Phil Young, Suamico, owner of vacant lot on Bayshore Rd, spoke on agenda item 6.d.

Discussion/Recommendation on –

- Certified Survey Map for Tina Washuleski and Birch Branch Properties, LLC located in the City of Oconto
MOTION: Matravers / Werner Motion to approve the CSM as presented. Voice Vote: 7 ayes M/C
- Certified Survey Map for Newcap, Inc. located in the City of Oconto
MOTION: Race / Bake Motion to approve the CSM as presented. Voice Vote: 7 ayes M/C
- Petition for Kennel License from Bruce R. Dorner at Parcel #265-31193161971 (238 McDonald St)
MOTION: Wusterbarth / Matravers Motion to deny the petition for kennel license as presented. Voice Vote: 7 ayes M/C
- Possible Ordinance Amendment – Allowing a shed without presence of a primary structure:
Wusterbarth explained the situation with the owners of the vacant lot on Bayshore Road. They installed a shed without obtaining a building permit. In our current ordinance, accessory buildings are not allowed on a vacant parcel, besides a few exceptions. There are situations where it is a large inconvenience to the property owners to not have a means of storing items like lawnmowers, canoes, etc. The Committee agreed to look at the ordinance and decide if they would like to change it and what parameters they feel would be needed to include such as size restrictions. The item will be placed on the June Building Inspection Ad-Hoc Agenda for further discussion.

Adjournment – MOTION: Bake/ Race Motion to adjourn at 5:50 pm. Voice Vote: 7 ayes M/C

Minutes submitted by City Administrator Brittney M. Burrue