

MINUTES OF THE MEETING OF THE COUNCIL
City Hall Council Chambers, 1210 Main St, Oconto, WI 54153
TUESDAY, JUNE 18, 2024 - 6:00 PM

Draft for Approval

Meeting of the Regular Council called to order at 6:00 pm by Mayor Cliff Martin

Roll Call –

Present: Mayor Cliff Martin, City Attorney Frank Calvert, Alderpersons: Darrell Anderson, Dee Donlevy, Bob LeBreck, Riley Sowle, Lori Stenstrup, and Dan Zoeller
Also Present: Police Chief Kassie Dufek, City Administrator Brittney Burruel also as recording secretary and other interested parties

Invocation and Pledge of Allegiance by Alderperson Bob LeBreck

Approval of Agenda –

MOTION: Stenstrup / Anderson *Motion to approve the agenda as presented for the meeting of the Council on June 18, 2024. Voice Vote: 6 ayes M/C*

Approval of Minutes –

MOTION: Sowle / LeBreck *Motion to approve the minutes as presented for the Council meeting on May 24, 2024. Voice Vote: 6 ayes M/C*

Public Input –

- Jack Karbon, 361 VanDyke
- Tammy Bohl, spoke on agenda item 9a.
- Tracy Bostwick, owner of BJ's Bar, spoke under agenda item 9a.
- Jayme Sellen, TEDCOR, spoke under agenda item 7a.

Correspondence –

- Administrator Burruel informed the Council that the agenda packets for the June 25th Special Council meeting and June 25th Hearing before the Council were handed out before the meeting.
- Information on City of Oconto Room Tax

Consent Agenda –

- a. Approval of Appointment of Ashley Geller to the Tourism Committee as a non-voting Advisory Member for a 2-year term ending May 1, 2026
- b. Approval of low bid for Spies Road Reconstruction Project

MOTION: Sowle / Anderson
Motion to approve the consent agenda as presented.
Voice Vote: 6 ayes M/C

Discussion/Recommendation on the Following OLD/UNFINISHED BUSINESS –

- a. Renewal Alcohol Beverage License Application from Tracy M Bostwick located at 218 Park Ave

MOTION: LeBreck /
Motion to approve the license on a probationary basis until release of police reports and then reevaluation. No second - MOTION FAILED

MOTION: Anderson / Sowle
Motion to approve the license as presented.
Voice Recorded Roll Call Vote: 5 ayes, 1 nay (LeBreck) M/C

- b. Renewal Alcohol Beverage License Application from Yard Park, LLC Owned by Courtney Sowle located at 116 Holtwood Way and Appointment of Agent of Courtney Sowle
A Hearing was requested by licensee in accordance with Wis Stat 125.12(3) – BYPASSED

Discussion/Recommendation on the Following NEW BUSINESS –

- a. Approval of Renewal Alcohol Beverage License Application from Twin Brother’s Supper Club located at 532 Jefferson St and Appointment of Agent Santiago Morales Solorio

MOTION: Zoeller / Donlevy

Motion to approve the license as presented.

Voice Recorded Roll Call Vote: 6 ayes M/C

- b. Approval of Renewal Alcohol Beverage License Application from Family Dollar Stores of Wisconsin, LLC located at 1114 Main St and Appointment of Agent of Debra Raymond

MOTION: Stenstrup / Zoeller

Motion to approve the license as presented.

Voice Recorded Roll Call Vote: 6 ayes M/C

Recommendation from Finance Committee:

- c. Approval of Accounts Payable for the Month of May 2024 in the amount of \$304,423.85, Payroll for the Month of May 2024 in the amount of \$237,739.89, and Other Financial Reports as Presented

MOTION: Donlevy / Anderson

Motion to approve the A/P, payroll, and other reports for May 2024 as presented.

Voice Recorded Roll Call Vote: 6 ayes M/C

Recommendation from Plan Commission:

- d. Approval of Certified Survey Map for Paul & Allison Retzlaff located in the City of Oconto

MOTION: Sowle / Anderson

Motion to approve the CSM as presented.

Voice Recorded Roll Call Vote: 6 ayes M/C

Recommendation from Plan Commission:

- e. Approval of Certified Survey Map for Vantagepoint Property Management located in the City of Oconto

Burrue explained some requested changes and corrections were sent over to the surveyor (Mach IV) this afternoon. Plan Commission approved the CSM contingent to the changes being completed.

MOTION: Anderson / LeBreck

Motion to approve the CSM contingent to required corrections being made by surveyor.

Voice Recorded Roll Call Vote: 6 ayes M/C

Closed Session –

Council voted at 6:51 p.m. to convene into Closed Session pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1)(c) for discussion on personnel matters for the following items:

- i. Superintendent of Public Works Vacation Time

MOTION: Sowle / Anderson *Motion to convene into closed session at 6:51 pm.*

Voice Vote: 6 ayes M/C

Roll Call: Mayor Martin, Attorney Calvert, City Administrator Brittney Burrue, and Alderpersons: Darrell Anderson, Dee Donlevy, Bob LeBreck, Riley Sowle, Lori Stenstrup, and Dan Zoeller.

Open Session –

Council voted to reconvene into Open Session at 6:54 p.m. pursuant to notice duly given and as allowed by Wis. Stat. 19.85(2) for discussion/recommendation from Closed Session.

MOTION: Anderson / Sowle *Motion to reconvene into open session at 6:54 pm.*

Voice Vote: 6 ayes **M/C**

MOTION: LeBreck / Anderson

*Motion to approve an additional three weeks of vacation time in 2024 and six weeks of vacation time in 2025. **Voice Recorded Roll Call Vote:** 6 ayes **M/C***

Adjournment – MOTION: Sowle / LeBreck *Motion to adjourn at 6:56 pm. **Voice Vote:** 6 ayes **M/C***

Minutes submitted by City Administrator Brittney M. Burrue