

CITY OF OCONTO
MINUTES OF THE MEETING OF THE FINANCE COMMITTEE
City Hall Council Chambers, 1210 Main St, Oconto, WI 54153
TUESDAY, JULY 9, 2024 - 5:00 PM

Draft for Approval

Meeting of the Finance Committee was called to order at 5:21 pm by Chairperson Dan Zoeller

Roll Call –

Members Present: Darrell Anderson, Bob LeBreck, Mayor Cliff Martin, Riley Sowle, Lori Stenstrup, & Dan Zoeller

Also Present: Attorney Frank Calvert and City Administrator Brittney Burrue also as recording secretary

Excused: Dee Donlevy

Approval of Agenda –

MOTION: Sowle / Stenstrup

Motion to approve the agenda as presented for the Finance Committee meeting on July 9, 2024.

Voice Vote: 6 ayes M/C

Approval of Minutes –

MOTION: Stenstrup / Anderson

Motion to approve the minutes as presented for the Finance Committee meeting on June 11, 2024.

Voice Vote: 6 ayes M/C

Public Input – none

Correspondence – Anderson asked about options for printing less paper as the Finance Committee packets are quite large. Burrue discussed potential future plans for purchasing tablets and going digital. The Committee discussed this option and agreed it should be researched and sent it to the Technology Committee.

Discussion/Recommendation on – OLD/UNFINISHED BUSINESS:

- a. Questions from May 2024 Accounts Payable: Administrator Burrue answered questions from last month's Accounts Payables.
- b. 2023 Audited Financial Statements: No updates at this time.

Discussion/Recommendation on – NEW BUSINESS:

- a. Review Accounts Payable for the Month of June 2024 in the amount of \$263,665.26, Payroll for the Month of June 2024 in the amount of \$176,959.52, and Other Financial Reports as Presented: The Committee went through the report and asked questions that were answered by Burrue.

MOTION: LeBreck / Anderson

Motion to approve A/P, Payroll, & Other Reports for June 2024 as presented.

Voice Vote: 6 ayes M/C

- b. Revenue & Expenditures Guidelines from 2024: Burrue and the Committee went through the report and the Committee asked questions.

MOTION: Sowle / Stenstrup

Motion to approve revenue & expenditure guidelines as presented.

Voice Vote: 6 ayes M/C

- c. City Assets: Burruel handed out a list of current City vehicle assets as well as 5-Year Capital Plans for the Police, Fire, and Public Works Departments.

Next Meeting Agenda Items – City Assets

Adjournment –

MOTION: Sowle / LeBreck *Motion to adjourn at 5:59 pm.* **Voice Vote: 6 ayes M/C**

Minutes submitted by City Administrator Brittney M. Burruel