

MINUTES OF THE MEETING OF THE COUNCIL
City Hall Council Chambers, 1210 Main St, Oconto, WI 54153
TUESDAY, JULY 16, 2024 - 6:00 PM

Meeting of the Regular Council called to order at 6:00 pm by Mayor Cliff Martin

Roll Call –

Present: Mayor Cliff Martin, City Attorney Frank Calvert, Alderpersons: Darrell Anderson, Dee Donlevy, Bob LeBreck, Riley Sowle, Lori Stenstrup, and Dan Zoeller
Also Present: Police Chief Kassie Dufek, City Administrator Brittney Burruel also as recording secretary and other interested parties

Invocation and Pledge of Allegiance by Alderperson Lori Stenstrup

Approval of Agenda –

MOTION: Anderson / LeBreck Motion to approve the agenda as presented for the meeting of the Council on July 16, 2024. **Voice Vote: 6 ayes M/C**

Approval of Minutes –

MOTION: Zoeller / Stenstrup Motion to approve the minutes as presented for the Council meeting on June 18, 2024 and Special Council meeting on June 25, 2024. **Voice Vote: 6 ayes M/C**

Public Input –

- Mike Feldt, 172 Luby Ave

Correspondence –

- Riley Sowle presented a Tourism Committee report.
- Mayor Martin stated the water at City Park is required to be tested annually, and today we received the results that it passed inspection.

Consent Agenda –

- a. Approval of invoice from Robert E Lee in the amount of \$21,192 for WWTP Improvements
MOTION: Zoeller / Anderson
Motion to approve the consent agenda as presented.
Voice Vote: 6 ayes M/C

Discussion/Recommendation on the Following OLD/UNFINISHED BUSINESS – none.

Discussion/Recommendation on the Following NEW BUSINESS –

- a. Approval of purchase of wetland credits for the Spies Road Reconstruction Project in the amount of \$47,530
MOTION: Stenstrup / Donlevy
Motion to approve the invoice as presented.
Voice Recorded Roll Call Vote: 6 ayes M/C
- b. Approval of Street Closure Request Form for Bellin Health 2nd Annual Bellin Health Kids Triathlon on August 11, 2024
MOTION: Sowle / Anderson
Motion to approve the street closure request as presented.
Voice Recorded Roll Call Vote: 6 ayes M/C

Recommendation from Oconto Utility Commission:

- c. Approval of invoice from Robert E Lee in the amount of \$13,354.50 for WWTP Improvements

MOTION: Anderson / Stenstrup

Motion to approve the invoice as presented.

Voice Recorded Roll Call Vote: 6 ayes M/C

Recommendation from Police & Fire Commission:

- d. Approval of invoice from Chrysler World in the amount of \$44,513.00 for the purchase of K9 Squad Vehicle

MOTION: Stenstrup / Sowle

Motion to approve the invoice as presented.

Voice Recorded Roll Call Vote: 6 ayes M/C

Recommendation from Tourism Committee:

- e. Creation of Tourism Commission

MOTION: Sowle / Donlevy *Motion to create a Tourism Commission.*

MOTION: Sowle / Donlevy *Motion to amend the motion: motion for creation of a draft for a Tourism Commission. Voice Recorded Roll Call Vote: 4 ayes, 2 nay (Stenstrup, Anderson) M/C*

MOTION: *Motion for creation of a draft for a Tourism Commission. Voice Recorded Roll Call Vote: 3 ayes, 3 nays (LeBreck, Stenstrup, Anderson), Mayor voted aye M/C*

Recommendation from Finance Committee:

- f. Approval of Accounts Payable for the Month of June 2024 in the amount of \$263,665.26, Payroll for the Month of June 2024 in the amount of \$176,959.52, and Other Financial Reports as Presented

MOTION: LeBreck / Donlevy

Motion to approve the A/P, payroll, and other reports for June 2024 as presented.

Voice Recorded Roll Call Vote: 6 ayes M/C

- g. Approval of World Migratory Bird Day Resolution for 2024

MOTION: Sowle / Stenstrup

Motion to approve the resolution as presented.

Voice Recorded Roll Call Vote: 6 ayes M/C

Closed Session –

Council voted at 7:02 p.m. to convene into Closed Session pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1)(c) for discussion on personnel matters and as allowed by Wis. Stats. 19.85(1)(g) for conferring with legal counsel for the following items:

- i. Building Inspector
- ii. Superintendent of Public Works
- iii. Ongoing Issues at 116 Holtwood Way

MOTION: Stenstrup / Anderson *Motion to convene into closed session at 7:02 pm.*

Voice Vote: 6 ayes M/C

Roll Call: Mayor Martin, Attorney Calvert, City Administrator Brittney Burrue, and Alderpersons: Darrell Anderson, Dee Donlevy, Bob LeBreck, Riley Sowle, Lori Stenstrup, and Dan Zoeller.

Open Session –

Council voted to reconvene into Open Session at 7:29 p.m. pursuant to notice duly given and as allowed by Wis. Stat. 19.85(2) for discussion/recommendation from Closed Session.

MOTION: Zoeller / LeBreck *Motion to reconvene into open session at 7:29 pm.*

Voice Vote: 6 ayes M/C

Recommendation from Wage & Personnel Committee:

- h. Approval of Building Inspector position parameters for 2024 as \$80,000 salary prorated for the remainder of the year and starting at 3 weeks vacation. This will be reevaluated in 2025 with a potential of \$90,000 contingent on an agreement with Oconto Falls.

MOTION: Sowle / LeBreck

Motion to approve the recommendation as presented.

Voice Recorded Roll Call Vote: 6 ayes M/C

Recommendation from Wage & Personnel Committee:

- i. Approval of granting back the Superintendent of Public Works sick time balance of 339.75 hours and an additional \$5,000 salary to be prorated for the remainder of the year.

MOTION: Anderson / Stenstrup

Motion to approve the recommendation as presented.

Voice Recorded Roll Call Vote: 5 ayes, 1 nay (Donlevy) M/C

Adjournment – MOTION: LeBreck / Sowle Motion to adjourn at 7:32 pm. Voice Vote: 6 ayes M/C

Minutes submitted by City Administrator Brittney M. Burruel