

**MINUTES OF THE COMMITTEE OF THE WHOLE**  
City Hall Council Chambers, 1210 Main St, Oconto, WI 54153  
**TUESDAY, JUNE 11, 2024 - 6:00 PM**

Draft for Approval

**Meeting called to order at 6:00 pm by Mayor Cliff Martin**

**Roll Call –**

Present: Mayor Cliff Martin, City Attorney Frank Calvert, Alderpersons: Darrell Anderson, Dee Donlevy, Bob LeBreck, Riley Sowle, Lori Stenstrup, and Dan Zoeller

Also Present: Scott Sternhagen/CLA, Police Chief Kassie Dufek, Fire Chief Josh Bostedt, Superintendent of Public Works Jeremy Wusterbarth, Parks & Recreation Director John Bostedt, Utility Manager Matt Beekman, City Administrator Brittney Burruel also as recording secretary, and other interested parties

Excused: --

**Approval of Agenda –**

**MOTION: Stenstrup / Anderson**

*Motion to approve the agenda as presented for the COW meeting on June 11, 2024.*

**Voice Vote: 6 ayes M/C**

**Approval of Minutes –**

**MOTION: Stenstrup / Zoeller**

*Motion to approve the minutes as presented for the COW meeting on May 14, 2024.*

**Voice Vote: 6 ayes M/C**

**Public Input –**

- Jack Karban, 361 Van Dyke St
- Lynn Hearley, 1341 McDonald St
- Wendy Spice, 816 Scherer Ave
- Magan Holz, 820 Madison St

**Correspondence –**

- Scott Sternhagen with Clifton Larson Allen (CLA) presented the 2023 Audited Financial Statements and answered questions (available for viewing on the City's website)
- Kristi Eichman and Alyssa Eichman spoke regarding the upcoming 2<sup>nd</sup> Annual Bellin Kids Triathlon.
- Administrator Burruel presented the S&P Global Ratings Results (available for viewing on the City's website)
- Mayor Martin

**Discussion/Recommendation on – New Business:**

**a. Department Reports:**

- i. Police Report was handed out and presented by Chief Kassie Dufek.
- ii. Fire Report was handed out and presented by Chief Josh Bostedt.
- iii. Park & Recreation Report was handed out and presented by Parks & Recreation Director John Bostedt.
- iv. Utility Report was handed out and presented by Utility Manager Mat Beekman.
- v. Public Works Report was handed out and presented by Superintendent of Public Works Jeremy Wusterbarth.

vi. Administrator Report was presented by City Administrator Brittney Burruel.

- b. Approval of Appointment of Ashley Geller to the Tourism Committee as a non-voting Advisory Member for a 2-year term ending May 1, 2026

**MOTION: Sowle / Donlevy**

*Motion to approval the appointment as presented.*

**Voice Recorded Roll Call Vote: 6 ayes M/C**

Recommendation from Board of Public Works:

- c. Approval of low bid for Spies Road Reconstruction Project

**MOTION: Anderson / LeBreck**

*Motion to approve the low bid for the Spies Road Reconstruction Project.*

**Voice Recorded Roll Call Vote: 6 ayes M/C**

### **Closed Session –**

Committee voted at 7:08 pm to convene into Closed Session pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1)(c) and by Wis. Stats. 19.85(1)(g) for the following items:

- i. Sowle v. City of Oconto Update
- ii. Update on City Attorney

**MOTION: Stenstrup / Anderson**

*Motion to convene into closed session at 7:08 pm.*

**Voice Vote: 6 ayes M/C**

Roll Call: Mayor Martin, Attorney Calvert, City Administrator Burruel, Utility Manager Matt Beekman, Darrell Anderson, Dee Donlevy, Bob LeBreck, Riley Sowle, Lori Stenstrup, and Dan Zoeller.

### **Open Session –**

Committee voted to reconvene into Open Session at 7:15 pm pursuant to notice duly given and as allowed by Wis. Stat. 19.85(2) for discussion/recommendation from Closed Session.

**MOTION: Anderson / Donlevy**

*Motion to reconvene into open session at 7:15 pm.*

**Voice Vote: 6 ayes M/C**

### **Adjournment –**

**MOTION: LeBreck / Anderson**

*Motion to adjourn at 7:15 pm.*

**Voice Vote: 6 ayes M/C**

Minutes submitted by City Administrator Brittney M. Burruel