

Farnsworth Public Library
Meeting Minutes
for
June 25, 2024

1. **Meeting called to order** by Kitty Werner, President, at 4:00 PM

2. **Roll Call**

Trustees Present:

Dee Donlevy, Mary Grace Murphy, Amy Peterson, Ron Rauscher, Debi Schroeder, Wendy Spice, Kitty Werner, Mike Werner, Bonnie Wusterbarth

Trustees Absent:

Kevin Huggett

3. **Approval of Agenda**

M/S/C M. Werner/R. Rauscher to approve the agenda for today's meeting.

4. **Approve May 28, 2024, Board Meeting Minutes**

M/S/C M. Murphy/ W. Spice to approve the April 23, 2024, meeting minutes

5. **Bills and Expenditures**

a. **Bills Submitted for June 3 and June 14, 2024**

Kitty recommends the documents are to be treated as information.

b. **YTD Income & Expenditures**

The 2024 YTD documents are to be treated as information.

6. **Director's Report**

Amy Peterson, Library Director reported to the Board of Trustees...

What the library worked on since last Board meeting:

1. We survived summer school.
2. We have wooden ramps, balls and tubes on loan from the Children's museum for kids to play with while at the library. We are still checking-out day passes to the museum. This is all funded with a grant from Bond Foundation, that the museum applied for. The museum did a class for one of the summer school classes and they will be here for classes in July and August for the general public. All of these classes were funded by the grant.
3. Strategic plan process- working with WILs still, hoping to be done by end of July
4. Staff is working on feedback for 1st floor redesign.
The Board should hopefully see it at their July meeting.

5. Summer schedule: Craft tables at Tunes on Tuesdays; 3 classes with Children's Museum (one during summer school); 2 survival/fire making classes; Dinosaur Dimensions visit in August; A table at National Night Out; Bingo games, Dog Visits, movies, teen crafts, adult crafts and book club meetings.

6. Two stumps in front of original building have been removed.

Coming up:

1. Updating all library policies
2. Planning for fall
3. Continuing to attend meetings for Oconto County Library Planning Committee.

7. Committee Reports

a. Administrative/Personnel

Nothing at this time

b. Building / Grounds

Nothing at this time

c. Finance

Nothing at this time

8. Correspondence

9. Public Input

Anyone wishing to address the board must state their full name and address.

Public input is limited to 5 minutes per person and personnel issues may not be discussed (nor individuals named). The Board may not take action on any item raised during the public input period, that is not already on the agenda for such a purpose.

The board's role is to listen to comments and not respond to or discuss the issues raised.

10. Discussion/action/recommendation on the following:

a. Recurring

i. Friends Happenings

The Friends will meet on September 11, 2024 at 6 PM.

b. Old Business

i. Oconto County Library Planning Committee update

The OCLSB Planning Committee met June 11th at 1 PM to work on two things:

1. Discussion by the Committee about the informational presentation to be given by Kim Pytleski to the Administrative Committee on Thursday, June 13th and again on June 20th to the Oconto County Board of Supervisors.

2. Work on the draft of the Oconto County Library Service Plan for 2024-2029.

The Committee will continue to work on the Plan on Monday, July 1, 2024 at 1 PM in the County Board Room.

ii. Front Door Replacement

The library is waiting for parts before the entrance door can be installed.

c. New Business

i. Hipwell banner request

M/S/C with 1 abstention, D. Schroeder/W. Spice to decline Mr. Hipwell's offer.

ii. Change/correction to Board by-laws

M/S/C B. Wusterbarth/ R. Rauscher to approve the changes to the By-Laws as presented.

iii. Tree Replacement

Discussion held; idea tabled.

iv. Innovation and Improvement grant

M/S/C R. Rauscher/M. Werner to approve Amy to apply for the Innovation and Improvement grant to purchase Wonderbooks.

11. Trustee Training/Education

Nothing to report

12. Adjournment

Adjournment took place at 5:20PM, M/S/C R. Rauscher/M. Murphy

Minutes respectfully submitted by secretary, Debi Schroeder

Next Meeting: Tuesday, July 23, at 4:00 PM