

## MINUTES OF THE BOARD OF PUBLIC WORKS

City Hall Conference Room, 1210 Main St, Oconto, WI 54153

**Monday, August 12<sup>th</sup>, 2024 @ 5:30 P.M.**

1. **Meeting of the Board of Public Works called to order at 5:30 pm by Chairperson Anderson**
2. **Roll Call –**
  - a. **Members present:** Darrell Anderson, Dan Zoeller, Jean Young, Rick Shultz, and Ron Daul.
  - b. **Also present:** Mayor Cliff Martin, Superintendent of Public Works Jeremy Wusterbarth, Accounts Payable Clerk Nicole Sauve as recording secretary, and other interested parties.
3. **Approval of Agenda**
  - a. **Motion: Daul / Young**
    - i. *Motion to approve the agenda as presented for the Board of Public Works meeting on August 12, 2024. **Voice Vote:** 5 ayes – **MOTION CARRIED***
4. **Approval of Minutes**
  - a. **Motion: Daul / Schultz**
    - i. *Motion to approve the minutes as presented for the Board of Public Works meeting on June 10, 2024. **Voice Vote:** 5 ayes – **MOTION CARRIED***
5. **Public Input**
  - a. **Wusterbarth- Updates**
    - i. DNR Permit was approved for Spies Rd Project. Wusterbarth talked with the Spies Rd residents and updated them on the project progress. Wusterbarth also spoke with Hi-Seas Marina and offered help cleaning up brush along the County Y entrance to make it more accessible.
    - ii. With help from the Parks Dept, 6 dead trees were removed from Sharp Park. Wusterbarth and Bostedt will be marking more trees that need to be removed from Sharp Park.
    - iii. Ash Borer trees along 4<sup>th</sup> St & Knapp Ave also need to be taken down.
    - iv. City Yard Waste Site is out of compost, will not be making more.
  - b. **Casey Sowle- 616 Washington St.**
    - i. Spoke on Chicken Ordinances for the City vs. State Ordinances. Wusterbarth addressed questions.
6. **Correspondence:**
  - a. Property Cleanups/citations
    - i. Wusterbarth gave an update on the properties he has been addressing.
    - ii. Anderson inquired about the Grass Cutting rates and potentially raising the rates. The Committee agreed to add Grass Cutting Rates as an agenda item for the next meeting.
  - b. Other Public Works concerns from the committee
    - i. The Committee discussed other city updates.
7. **Discussion/Recommendation/Action on the following:**

- a. Approval of street closure request from the Oconto County Memorial Corp.
    - i. **Motion: Daul / Zoeller**
      - 1. *Motion to approve the street closure request from the Oconto County Veterans Memorial Corp. Voice Vote: 5 ayes – MOTION CARRIED*
  - b. Approval of quote in amount of \$44,594.00 for crack sealing.
    - i. The Committee asked questions. Wusterbarth addressed them. Crack filling will be tabled until next year.
  - c. Garbage truck repairs
    - i. Alix Audette City Mechanic spoke on repairs needed. The committee asked questions and Audette & Wusterbarth addressed them
  - d. Boom truck repairs
    - i. Alix Audette City Mechanic spoke on repairs needed. The committee asked questions and Audette & Wusterbarth addressed them.
  - e. Approval of invoice from Utility Sales and Service in the amount of \$18,974.41
    - i. **MOTION: Daul / Young**
      - 1. *Motion to approve Utility Sales and Service Invoice in the amount of \$18,974.41. Voice Vote: 5 ayes – MOTION CARRIED*
- 8. Review of Accounts Payable Reports for June 6, 2024 through August 7, 2024 in the amount of \$87,003.59; 3,238.95.**
- a. The committee asked questions. Wusterbarth addressed them.
  - b. **Motion: Zoeller / Daul**
    - i. *Motion to accept accounts payable as presented. Voice Vote: 5 ayes – MOTION CARRIED*
- 9. Revenue & Expenditure Guidelines from 2024.**
- a. Wusterbarth gave an update on the Public Works/Utility department floater position.
- 10. Next Meeting Date & Time**
- a. September 9, 2024 @ 5:30pm
- 11. Adjournment**
- a. **MOTION: Schultz / Young**
    - i. *Motion to adjourn at 6:10 p.m. Voice Vote: 5 ayes – MOTION CARRIED*

Minutes submitted by Accounts Payable Clerk Nicole Sauve