

**MINUTES OF THE MEETING OF THE COUNCIL**  
City Hall Council Chambers, 1210 Main St, Oconto, WI 54153  
**TUESDAY, SEPTEMBER 17, 2024 - 6:00 PM**

**Minutes of the Public Hearing on Special Assessments for Public Improvements in the City of Oconto, Oconto, Wisconsin Held on September 17, 2024 Pursuant to Notice Duly Given:**

Mayor Cliff Martin opened the Public Hearing before the Council at 6:00 pm.

Roll Call: see roll call below.

The agenda of the public hearing was as follows:

Exercise its police power in accordance with 66.0703, Stats., to levy special assessments upon property on Spies Road & Yacht Club Road for benefits conferred upon the property by the improvement of the following streets and the installation of Curb & Gutter and Driveway Aprons for OC-24-1.

All parties for and against will be heard.

Mayor Cliff Martin asked three times for public input, hearing none.

**MOTION: LeBreck / Anderson** *Motion to close the public hearing at 6:02 pm.* **Voice Vote: 6 ayes M/C**

**Minutes of the Regular Meeting of the City Council Held on September 17, 2024 Pursuant to Notice Duly Given:**

**Meeting of the Council called to order at 6:03 pm by Mayor Cliff Martin**

**Roll Call –**

Present: Mayor Cliff Martin, Alderpersons: Darrell Anderson, Dee Donlevy, Bob LeBreck, Riley Sowle, Lori Stenstrup, and Dan Zoeller

Also Present: Superintendent of Public Works Jeremy Wusterbarth, City Administrator Brittney Burruel also as recording secretary, and other interested parties

**Invocation and Pledge of Allegiance by Alderperson Dan Zoeller**

**Approval of Agenda –**

**MOTION: Stenstrup / Donlevy** *Motion to approve the agenda as presented for the meeting of the Council on September 17, 2024.* **Voice Vote: 6 ayes M/C**

**Approval of Minutes –**

**MOTION: Anderson / Zoeller** *Motion to approve the minutes as presented for the Council meeting on August 27, 2024.* **Voice Vote: 6 ayes M/C**

**Public Input –**

- Jeremy Wusterbarth handed out and presented the Board of Public Works Report. He also handed out two vacant parcels owned by the City of Oconto asking the Council to think about them.
- Dee Donlevy
- Jack Karban, 361 Van Dyke St

**Correspondence –**

- Mayor Martin spoke on spam emails that have been reported to him claiming they are from him. Please be aware of potential scams and don't open links in suspicious emails.

## **Consent Agenda –**

- a. Approval of An Ordinance Regarding Revisions to the Government and Administration Ordinance in the Municipal Code of Ordinances for the City of Oconto – Termination of the Housing Authority
- b. Approval of Mayoral Appointment of David Bikowski to the Technology Committee for a 1-year term ending May 1, 2025
- c. Approval of Mayoral Reappointment of Janine Hornblad to the Technology Committee for a 1-year term ending May 1, 2025
- d. Approval of Mayoral Appointment of Ron Daul to the Zoning Board of Appeals for a 3-year term ending May 1, 2028
- e. Approval of Mayoral Appointment of Jean Feldt to the Board of Review for a partial 5-year term ending June 1, 2027
- f. Approval of Mayoral Appointment of Rob Lane to the Board of Review for a partial 5-year term ending June 1, 2028
- g. Approval of Mayoral Appointment of Kim Reifsteck to the Parks and Recreation Committee for a 5-year term ending August 1, 2029
- h. Approval of Mayoral Reappointment of Cary Yudes to the Ethics Board for a 3-year term ending July 1, 2027
- i. Approval of Mayoral Reappointment of Marsha Present to the Ethics Board for a 3-year term ending July 1, 2027
- j. Approval of Mayoral Reappointment of Helen Weber to the Ethics Board for a 3-year term ending July 1, 2027
- k. Approval of Mayoral Appointment of Rick Schultz to the Building Inspection Ad-Hoc Committee
- l. Approval of Mayoral Appointment of Ken Hayes to the Harbor Commission for a partial 3-year term ending August 1, 2026

### **MOTION: LeBreck / Donlevy**

*Motion to approve the consent agenda as presented.*

**Voice Vote:** 6 ayes **M/C**

## **Discussion/Recommendation on the Following OLD/UNFINISHED BUSINESS –**

- a. An Ordinance Regarding Revisions to the Government and Administration Ordinance in the Municipal Code of Ordinances for the City of Oconto – Creation of a Tourism Commission  
The Council had a lengthy discussion regarding the Commission’s creation. All agreed a Commission is needed, but some had concerns of the unknown and felt it was being rushed through. Others felt confident in approving the ordinance as presented and making changes if needed in the future.

### **MOTION: Zoeller / Stenstrup**

*Motion to postpone to next month for further deliberation and information.*

**Voice Recorded Roll Call Vote:** 3 ayes, 3 nays (Donlevy, LeBreck, Sowle), Mayor aye **M/C**

## **Discussion/Recommendation on the Following NEW BUSINESS –**

- a. Approval of Final Resolution Authorizing the Special Assessments Against Benefitted Property Owners in the City of Oconto, Oconto County, Wisconsin – Spies Road & Yacht Club Road

### **MOTION: Anderson / Zoeller**

*Motion to approve the resolution as presented.*

**Voice Recorded Roll Call Vote:** 6 ayes **M/C**

- b. Approval of Original Alcohol Beverage License Application from Coppertown Bar & Grill, LLC located at 818 Main St and Appointment of Agent of Lacey Trench

### **MOTION: LeBreck / Stenstrup**

*Motion to approve the application as presented.*

**Voice Recorded Roll Call Vote:** 6 ayes **M/C**

- c. Approval of Application for Temporary Class B Retailer's License from Oconto Kiwanis Club for Harvestfest 2024 on September 28, 2024

**MOTION: Stenstrup / Zoeller**

*Motion to approve the application as presented.*

**Voice Recorded Roll Call Vote:** 6 ayes **M/C**

- d. Approval of Proclamation for National See Tracks? Think Train® Week

**MOTION: Anderson / LeBreck**

*Motion to approve the proclamation as presented.*

**Voice Recorded Roll Call Vote:** 6 ayes **M/C**

**Recommendation from Plan Commission:**

- e. Approval of Certified Survey Map for ALM Enterprises, LLC in the City of Oconto

**MOTION: Sowle / Zoeller**

*Motion to approve the CSM as presented.*

**Voice Recorded Roll Call Vote:** 6 ayes **M/C**

**Recommendation from Board of Public Works:**

- f. Approval of Pay Request from KCG Construction for Spies Road Project

**MOTION: Anderson / Donlevy**

*Motion to approve the pay request as presented.*

**Voice Recorded Roll Call Vote:** 6 ayes **M/C**

**Recommendation from Finance Committee:**

- g. Approval of Accounts Payable for the Month of August 2024 in the amount of \$316,287.50, Payroll for the Month of August 2024 in the amount of \$177,155.56, and Other Financial Reports as Presented

**MOTION: Stenstrup / Sowle**

*Motion to approve the A/P, payroll, and other reports for August 2024 as presented.*

**Voice Recorded Roll Call Vote:** 6 ayes **M/C**

**Adjournment – MOTION: Anderson / Sowle** *Motion to adjourn at 7:22 pm.* **Voice Vote:** 6 ayes **M/C**

Minutes submitted by City Administrator Brittney M. Burruel