

**MINUTES OF THE PLAN COMMISSION**  
City Hall Council Chambers, 1210 Main St, Oconto, WI 54153  
**TUESDAY, SEPTEMBER 17, 2024 - 5:00 PM**

**Meeting called to order at 5:00 pm by Chair Mayor Cliff Martin**

**Roll Call –**

Present: Bob Bake, Mayor Cliff Martin, John Matravers, Brittney Race, Riley Sowle, Mike Werner, and Jeremy Wusterbarth  
Also Present: Administrator Brittney Burruel also as recording secretary, Alderperson Bob LeBreck, and Alderperson Dee Donlevy  
Excused: Joe Last

**Approval of Agenda –**

**MOTION: Wusterbarth / Bake**

*Motion to approve the agenda as presented for the Plan Commission meeting on September 17, 2024. Voice Vote: 7 ayes M/C*

**Approval of Minutes –**

**MOTION: Bake / Werner**

*Motion to approve the minutes as presented from the Plan Commission meeting on August 27, 2024. Voice Vote: 7 ayes M/C*

**Public Input – none**

**Correspondence – none**

**Discussion/Recommendation on –**

- a. Certified Survey Map for ALM Enterprises, LLC located in the City of Oconto

**MOTION: Matravers / Race**

*Motion to approve the certified survey map as presented.*

**Voice Vote: 7 ayes M/C**

**Recommendations from Building Inspection Ad-Hoc Committee:**

- b. An Ordinance Regarding Revisions to the Zoning Ordinance in the Municipal Code of Ordinances for the City of Oconto – Prohibiting Shipping Container Accessory Buildings in R1 Residential, R2 Residential, R3 Multifamily Residential, RMH Mobile Home Park District, and REC Recreational District

**MOTION: Wusterbarth / Werner**

*Motion to approve the ordinance as presented.*

**Voice Vote: 7 ayes M/C**

- c. An Ordinance Regarding Revisions to the Zoning Ordinance in the Municipal Code of Ordinances for the City of Oconto – Allowing one (1) accessory building on a vacant property

**MOTION: Bake / Matravers**

*Motion to approve the ordinance as presented.*

**Voice Vote: 7 ayes M/C**

- d. An Ordinance Regarding Revisions to the Zoning Ordinance in the Municipal Code of Ordinances for the City of Oconto – Increasing Accessory Buildings Allowed

**MOTION: Sowle / Race**

*Motion to approve the ordinance as presented.*

**Voice Vote: 7 ayes M/C**

- e. An Ordinance Regarding Revisions to the Zoning Ordinance in the Municipal Code of Ordinances for the City of Oconto – Temporary Tents

The Commission discussed the concern for confusing the need for a permit and four enclosed sides for temporary tents on a weekend rummage sale or graduation party and agreed on renaming “temporary tents” to “storage tents” in the ordinance. The Commission also agreed to limiting one allowable temporary tent/storage tent.

**MOTION: Sowle / Wusterbarth**

*Motion to approve the ordinance as amended.*

**Voice Vote: 7 ayes M/C**

**Next Meeting Agenda Items – Shipping Container Specifications/Regulations**

**Adjournment – MOTION: Sowle / Bake** *Motion to adjourn at 5:42 pm.* **Voice Vote: 7 ayes M/C**

Minutes submitted by City Administrator Brittney M. Burrue