

Farnsworth Public Library
Meeting Minutes
for
November 26, 2024

1. **Meeting called to order** by Kitty Werner, President, at 4:03 PM

2. **Roll Call**

Trustees Present: Dee Donlevy, Mary Grace Murphy, Amy Peterson, Ron Rauscher, Debi Schroeder, Wendy Spice, Mike Werner, Kitty Werner, Bonnie Wusterbarth

Trustees Absent:

Guests:

3. **Approval of Agenda**

M/S/C M. Werner/W. Spice to approve the agenda for today's meeting.

4. **Approve October 22, 2024, Board Meeting Minutes**

M/S/C r. Rauscher/ B. Wusterbarth to approve the October 22, 2024, meeting minutes

5. **Bills and Expenditures**

a. **Bills Submitted for November 1, 2024 and November 15, 2024**

Kitty recommends the documents are to be treated as information.

b. **YTD Income & Expenditures**

The 2024 YTD documents are to be treated as information.

6. **Director's Report**

Amy Peterson, Library Director reported to the Board of Trustees...

What the library has worked on since last Board meeting:

1. Ongoing events each month – Bingo, storytime and movies.
2. In October and November, we held 2 silk floral classes that were well attended.
3. We also had lots of treats for trick or treating on October 31, thanks to generous donors.
4. In December we have lots of Grinch activities for people to stop into do anytime.
We will also have in-person and online storytime options. We have several movies showings for kids and adults. Please pick up our December newsletter – lots of events are planned. Staff have been busy decorating and getting activities ready for everyone.
5. Have several events scheduled for 2025 already and one for 2026.
6. Attended City Finance Committee meeting on 11/12 to ask committee members to look closer at insurance rates for some employees.
7. Working to finalize pieces of the 1st floor project
8. Friends of Farnsworth sponsored a tree at Winter Wonderland again this year, the staff decorated the tree.

Coming up:

1. Updating all library policies.
2. Next time on WOCO is Tuesday, December 3 from 8-9 AM

7. Committee Reports

a. Administrative/Personnel

Nothing to Report

b. Building / Grounds

Ron mentioned some concerns about the lighting outside.

c. Finance

Nothing to Report

8. Correspondence

Nothing to report.

9. Public Input

Anyone wishing to address the board must state their full name and address.

Public input is limited to 5 minutes per person and personnel issues may not be discussed (nor individuals named). The Board may not take action on any item raised during the public input period, that is not already on the agenda for such a purpose.

The board's role is to listen to comments and not respond to or discuss the issues raised.

10. Discussion/action/recommendation on the following:

a. Recurring

i. Friends Happenings

The last meeting of the Friends of the Library for 2024 was held on October 13th.

Amy provided a recap of October events and the upcoming events for November and December and for some programming for 2025..

The Silent Auction was set up and started on Monday, November 25th and will continue until noon on December 13th.

The Spring Book Sale will be set up on Wednesday, April 23, 2025, with a preview sale for the members of the Friends of the Library on Friday, April 25 and will be open to the public on Saturday, April 26th until Saturday, May 10th, 2025.

Next meeting for the Friends will be Wednesday, March 12, 2025 at 6 PM.

b. Old Business

i . First Level Remodel Plans

A. Re-purposing of old items

M/S/C R. Rauscher/ B. Wusterbarth to give Amy permission to dispose of any non-original library furniture at her discretion.

ii. 2025 Budget

The City Budget will not be finalized until December 10, 2024.

c. New Business

i. Meeting Room Policy

M/S/C B. Wusterbarth/ M. Murphy to approve the revised Meeting Room Policy presented.

ii. Policy for Children

M/S/C M. Murphy/M. Werner to approve the revised Policy for Children.

iii. Estimates for First Floor Work

Amy shared the estimates she has received for the first-floor work.

M/S/C R. Rauscher/ B. Wusterbarth to approve the estimates and contractors for the electrical work and painting work.

11. Trustee Training/Education

Trustee training is recorded and saved to be viewed at any time.

12. Adjournment

Adjournment took place at 5:32 PM, M/S/C Rauscher/M. Murphy to adjourn.

Minutes respectfully submitted by secretary, Debi Schroeder

Next Meeting: Tuesday, December 17, at 4:00 PM