

Oconto – J. Douglas Bake Municipal Airport
2983 Airport Road
Oconto, WI 54153
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Subject: Airport Commission Meeting Minutes for Monday, December 16, 2024.

1. Meeting called to Order: December 16th at 9:01 A.M. by Chairperson Paul LeTourneau
2. Roll Call: Paul LeTourneau, Earl Uhl, Kevin Noack, John Ebeling and Bob Bake present.
In attendance: Frank Calvert and Steve Woodworth, Managers.
3. Approval of Amended Agenda: Earl moved to accept. Seconded by Kevin. The motion was voted and carried 5/0.
4. Approval of Minutes from Previous Meeting of November 11, 2024. Bob moved to accept. Seconded by John. The motion was voted and carried 5/0.
5. Correspondence: EAA Young Eagle flight by Menominee Chapter
6. Public Input: None
7. Discussion/recommendation/approval of Department Reports:
 - a. Treasurer's Report: Earl moved to accept. Seconded by Kevin. The motion was voted and carried 5/0.
 - b. Managers' Report: Bob moved to accept. Seconded by John. The motion was voted and carried 5/0.
8. Discussion/recommendation/action of OLD BUSINESS:
 - a. Jet A Fuel Terminal AIP 19 – Mead & Hunt has provided the preliminary design of the Jet A Fuel Terminal and a review of the plans was held on December 11th. Environmental review by the State is also scheduled for next month. Final plans to the BOA by February 7th. Bid opening is scheduled for March 20th.
 - b. Land Lease Rate – Continued discussion at to the Land Lease Rate for Year 2025.
Discussion to continue at January meeting, with review of flight activity for on-field residents.
 - Commissioner Earl Uhl needed to leave the meeting at 9:45 am for scheduled appointment
9. Discussion/recommendation/action of NEW BUSINESS:
 - a. Vertical Bridge Tower Permit – Review of new tower being built just South of the City limits.
Discussion of light requirement for the tower.
 - b. Information.
10. Date for next Regular Meeting of the Commission: **Monday, January 13, 2025, at 9:00 am.**

11. Adjournment: Meeting adjourned at 10:00 A.M on December 16th by Chairperson Paul LeTourneau
Bob moved to accept. Seconded by John. Voted and carried 4/0.

Frank Calvert
Recording Secretary/Manager.
December 18, 2024

CF: Paul LeTourneau, Earl Uhl, Kevin Noack, Robert Bake, John Ebeling, City of Oconto, Oconto County and Airport files.