

MINUTES OF THE MEETING OF THE COUNCIL
City Hall Council Chambers, 1210 Main St, Oconto, WI 54153
TUESDAY, DECEMBER 17, 2024 - 6:00 PM

Meeting of the Council called to order at 6:00 pm by Mayor Cliff Martin

Roll Call –

Present: Mayor Cliff Martin, Attorney Calvert, Alderpersons: Darrell Anderson, Dee Donlevy, Bob LeBreck, Riley Sowle, and Dan Zoeller
Also Present: City Administrator Brittney Burruel also as recording secretary and other interested parties
Excused: Lori Stenstrup

Invocation and Pledge of Allegiance by Alderperson Riley Sowle

Approval of Agenda –

MOTION: LeBreck / Zoeller *Motion to approve the agenda as presented for the meeting of the Council on December 17, 2024. Voice Vote: 5 ayes M/C*

Approval of Minutes –

MOTION: Anderson / LeBreck *Motion to approve the minutes as presented for the Council meeting on November 19, 2024. Voice Vote: 5 ayes M/C*

Public Input –

- Mike Feldt, 172 Luby Ave, spoke on agenda items 8 c & d, and 10 d-j.

Correspondence – none

Consent Agenda –

- Approval of an Ordinance Regarding Revisions to the Government and Administration Ordinance in the Municipal Code of Ordinances for the City of Oconto – Increasing the Number of Alderpersons from 6 to 8
- Approval of an Ordinance Regarding Revisions to the Government and Administration Ordinance in the Municipal Code of Ordinances for the City of Oconto – Termination of the Tourism Committee
- Approval of A Resolution Electing to Amend the Public Fire Protection Tariff

MOTION: LeBreck / Anderson

Motion to approve the consent agenda items a, b, and d.

Voice Recorded Roll Call Vote: 5 ayes M/C

- Approval of An Ordinance Regarding Revisions to the Government and Administration Ordinance in the Municipal Code of Ordinances for the City of Oconto – Residency Requirement for Executive Employees

MOTION: Zoeller / Donlevy

Motion to recommend to Police & Fire Commission a 30-mile radius residency requirement for Police Chief & Fire Chief.

MOTION: Zoeller / Anderson

Motion to amend the motion to: recommend to Police & Fire Commission to add a mileage limit to the residency requirement for Police Chief & Fire Chief.

Voice Recorded Roll Call Vote: 5 ayes M/C

Motion to recommend to Police & Fire Commission to add a mileage limit to the residency requirement for Police Chief & Fire Chief.

Voice Recorded Roll Call Vote: 5 ayes M/C

- e. Approval of building an Informational Kiosk at Bond Park at a cost no greater than \$6500, including the \$2500 grant, contingent to building size and building permits acquired.

MOTION: Anderson / Zoeller

Motion to approve the building of an Informational Kiosk at Bond Park at a cost no greater than \$6500, including the \$2500 grant, contingent to building size and building permits acquired. With the addition that the location must be approved by Superintendent Jeremy Wusterbarth.

Voice Recorded Roll Call Vote: 5 ayes M/C

- f. Approval of advertising for closed bid at a minimum of \$500, bid opening on January 17th, to published in the newspaper for one week, posted on the City website and Facebook, and notify the adjacent neighbors by letter for the sale of parcel #265-30181761603. Also to develop a policy for City owned properties in the future to ensure consistency and fairness in the process.

MOTION: Donlevy / Anderson

Motion to approve advertising for closed bid at a minimum of \$600, bid opening on January 17th, to published in the newspaper for one week, posted on the City website and Facebook, and notify the adjacent neighbors by letter for the sale of parcel #265-30181761603. Also to develop a policy for City owned properties in the future to ensure consistency and fairness in the process.

Voice Recorded Roll Call Vote: 5 ayes M/C

Discussion/Recommendation on the Following OLD/UNFINISHED BUSINESS – none

Discussion/Recommendation on the Following NEW BUSINESS –

- a. Approval of Application for Temporary Class B Retailer’s License from Machickanee Players for 84 Charring Cross Rd. Play on February 7, 8, 9, 14, 15, and 16, 2025

MOTION: Donlevy / LeBreck

Motion to approve the application as presented.

Voice Recorded Roll Call Vote: 5 ayes M/C

- b. Approval of Original Alcohol Beverage Retail License Application from Bobbie Jo Vieau MGB Playzone & Eats located at 908 Main Street and Appointment of Agent of Bobbie Vieau

MOTION: Sowle / Zoeller

Motion to approve the application as presented.

Voice Recorded Roll Call Vote: 5 ayes M/C

- c. Approval of Original Alcohol Beverage Retail License Application from Oconto Beverages, LLC located at 211 Main St and Appointment of Agent of Tark Ojha

MOTION: Sowle / Anderson

Motion to approve the application as presented.

Voice Recorded Roll Call Vote: 5 ayes M/C

- d. Approval of Appointment of Tina Exworthy to the Tourism Commission for a staggered 3-year term expiring in April 2028

MOTION: LeBreck / Anderson

Motion to approve the appointment as presented.

Voice Recorded Roll Call Vote: 5 ayes M/C

- e. Approval of Appointment of Michelle VanCampenhout to the Tourism Commission for a staggered 3-year term expiring in April 2027

MOTION: Anderson / Zoeller

Motion to approve the appointment as presented.

Voice Recorded Roll Call Vote: 5 ayes M/C

- f. Approval of Appointment of Kim Reifsteck to the Tourism Commission for a staggered 3-year term expiring in April 2026
MOTION: Sowle / LeBreck
Motion to approve the appointment as presented.
Voice Recorded Roll Call Vote: 5 ayes M/C
- g. Approval of Appointment of Alderperson Lori Stenstrup to the Tourism Commission
MOTION: Anderson / LeBreck
Motion to approve the appointment as presented.
Voice Recorded Roll Call Vote: 5 ayes M/C
- h. Approval of Appointment of Mayor Cliff Martin to the Tourism Commission
MOTION: Sowle / Zoeller
Motion to approve the appointment as presented.
Voice Recorded Roll Call Vote: 5 ayes M/C
- i. Approval of Appointment of Kelly Schwartz from TEDCOR to the Tourism Commission as an advisory member
MOTION: Donlevy / LeBreck
Motion to approve the appointment as presented.
Voice Recorded Roll Call Vote: 5 ayes M/C
- j. Approval of Appointment of Samantha Routheau from the Oconto Area Chamber of Commerce to the Tourism Commission as an advisory member
MOTION: Sowle / Donlevy
Motion to approve the appointment as presented.
Voice Recorded Roll Call Vote: 5 ayes M/C
- Recommendation from Finance Committee:**
- k. Approval of Accounts Payable for the Month of November 2024 in the amount of \$657,840.30, Payroll for the Month of November 2024 in the amount of \$167,714.79, and Other Financial Reports as Presented
MOTION: Donlevy / Anderson
Motion to approve the A/P, payroll, and other reports for November 2024 as presented.
Voice Recorded Roll Call Vote: 5 ayes M/C
- Recommendation from Board of Public Works:**
- l. Approval of Pay Request #4 for Spies Road Project to KCG Construction
MOTION: Anderson / Zoeller
Motion to approve the pay request for Spies Rd Project to KCG Construction in the amount of \$110,496.63 as presented.
Voice Recorded Roll Call Vote: 5 ayes M/C

Adjournment – MOTION: Sowle / LeBreck *Motion to adjourn at 6:38 pm.* **Voice Vote: 5 ayes M/C**

Minutes submitted by City Administrator Brittney M. Burruel