

Oconto – J. Douglas Bake Municipal Airport
2983 Airport Road
Oconto, WI 54153
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Subject: Airport Commission Meeting Minutes for Monday, January 13, 2025.

1. Meeting called to Order: January 13th at 9:01 A.M. by Chairperson Paul LeTourneau
2. Roll Call: Paul LeTourneau, Earl Uhl, Kevin Noack, John Ebeling and Bob Bake present.
In attendance: Frank Calvert, Manager and Dustin Ridings.
3. Approval of Amended Agenda: Earl moved to accept. Seconded by Kevin. The motion was voted and carried 5/0.
4. Approval of Minutes from Previous Meeting of December 16, 2024. Bob moved to accept. Seconded by John. The motion was voted and carried 5/0.
5. Correspondence: Open records request received and response sent.
6. Public Input: None
7. Discussion/recommendation/approval of Department Reports:
 - a. Treasurer's Report: Earl moved to accept. Seconded by Kevin. The motion was voted and carried 5/0.
 - b. Managers' Report: Bob moved to accept. Seconded by John. The motion was voted and carried 5/0.
8. Discussion/recommendation/action of OLD BUSINESS:
 - a. Jet A Fuel Terminal AIP 19 – Final plans to the BOA by February 7th. Bid opening is scheduled for March 20th. Reviewing electrical with WPS.
 - b. Land Lease Rate – Continued discussion at to the Land Lease Rate for Year 2025. Review of flight activity for on-field residents. Discussion of storage of other items in hangars.

Motion by Bob to set the 2025 Land Lease Rate at \$.20 per square foot and Personal Property Rate at \$.20 per square foot. Tiered schedule for 2025 to be billed at the end of the year: Less than 65 gallons – additional \$.40 per sq. ft.; 65 to 100 gallons purchased – additional \$.20 per sq. ft.; over 100 gallons – no additional charge.
Seconded by John. The motion was voted and carried 5/0.
9. Discussion/recommendation/action of NEW BUSINESS:
 - a. Rental Hangars – Discussion of storage issues. Manager to contact renters as to resolving any issues in the individual hangars.
 - b. 2025 Oconto Elks Fly In and Car Show – Date set for September 20, 2025. Discussion of Airport pursuing additional aviation displays for the weekend.

c. Information.

10. Date for next Regular Meeting of the Commission: **Monday, February 10, 2025, at 9:00 am.**
11. Adjournment: Meeting adjourned at 10:43 A.M on January 13th by Chairperson Paul LeTourneau
Bob moved to accept. Seconded by Earl. Voted and carried 5/0.

Frank Calvert
Recording Secretary/Manager.
January 15, 2025

CF: Paul LeTourneau, Earl Uhl, Kevin Noack, Robert Bake, John Ebeling, City of Oconto, Oconto County and Airport files.