

Farnsworth Public Library
Meeting Minutes
for
February 20, 2025

1. **Meeting called to order** by Kitty Werner, President, at 4:00 PM

2. **Roll Call**

Trustees Present: Dee Donlevy, Mary Grace Murphy, Amy Peterson, Ron Rauscher, Debi Schroeder, Wendy Spice, Kitty Werner, Mike Werner, Bonnie Wusterbarth

Trustees Absent:

Guests:

3. **Approval of Agenda**

M/S/C R. Rauscher/M. Werner to approve the agenda for today's meeting.

4. **Approve January 28, 2025, Board Meeting Minutes**

M/S/C M. G. Murphy/ B. Wusterbarth to approve the January 28, 2025 meeting minutes

5. **Bills and Expenditures**

a. **Bills Submitted for February 17, 2025**

Kitty recommends the documents are to be treated as information.

b. **YTD Income & Expenditures**

The 2025 YTD documents are to be treated as information.

6. **Director's Report**

Amy Peterson, Library Director reported to the Board of Trustees...

What the library has worked on since last Board meeting:

1. Starting in February, I will be attending the City Committee of the Whole meeting and providing a monthly update from the Library.
**This is a change from previously shared information.
2. We are planning for spring break and summer.
3. Applied for 1 Recollection Wisconsin grant to have a summer intern to help digitize some of our historical binders. Grant winners will be announced at the end of March.
4. Federal budget changes will not affect our budget directly at this time.
However, the Nicolet Federated Library System is keeping an eye on any changes and keeping us informed about budget cuts that could affect system funding from the state.
5. Statistics are in for 2024. Our growth areas were visits to the library and e-checkouts.
6. Update on Hoopla and Brown County – will be go in detail at meeting.

Coming up:

1. Updating all library policies
2. Next time on WOCO is Tuesday, March 4 from 8-9 AM
3. Spring Break events March 24-28

7. Committee Reports

a. Administrative/Personnel

Committee needs to arrange a time to meet to discuss the handbook.

b. Building / Grounds

Nothing to Report

c. Finance

Nothing to Report

8. Correspondence

Nothing to report.

9. Public Input

Anyone wishing to address the board must state their full name and address.

Public input is limited to 5 minutes per person and personnel issues may not be discussed (nor individuals named). The Board may not take action on any item raised during the public input period, that is not already on the agenda for such a purpose.

The board's role is to listen to comments and not respond to or discuss the issues raised.

10. Discussion/action/recommendation on the following:

a. Recurring

i. Friends Happenings

The Friends provided cookies and water for the Open House for the First Floor Renovation held Monday, February 17, 2025 from 4 to 6 PM.

Next meeting for the Friends will be Wednesday, March 12, 2025 at 6 PM.

b. Old Business

i. Update on 1st floor renovation

Amy mentioned a few things which she did not approve of, which will be adjusted or changed soon.

c. New Business

i. 2024 Annual Report

M/S/C W. Spice/B. Wusterbarth to approve the 2024 Annual Report.

11. Trustee training/education

12. Adjournment

Adjournment took place at 4:37 PM, M/S/C Rauscher/M. Murphy to adjourn.

Minutes respectfully submitted by secretary, Debi Schroeder

Next Meeting: Tuesday, March 25, 2025