

Oconto – J. Douglas Bake Municipal Airport  
2983 Airport Road  
Oconto, WI 54153  
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**Subject: Airport Commission Meeting Minutes for Monday, March 10, 2025.**

1. Meeting called to Order: March 10<sup>th</sup> at 9:01 A.M. by Chairperson Paul LeTourneau
2. Roll Call: Paul LeTourneau, Earl Uhl, Kevin Noack, John Ebeling and Bob Bake present.  
In attendance: Frank Calvert and Steve Woodworth, Managers, and Mayor Cliff Martin and Councilperson Dan Zoeller.
3. Approval of Amended Agenda: Earl moved to accept. Seconded by Bob. The motion was voted and carried 5/0.
4. Approval of Minutes from Previous Meeting of February 10, 2025. Bob moved to accept. Seconded by Kevin. The motion was voted and carried 5/0.
5. Correspondence: None
6. Public Input: None
7. Discussion/recommendation/approval of Department Reports:
  - a. Treasurer's Report: Bob moved to accept. Seconded by John. The motion was voted and carried 5/0.
  - b. Managers' Report: Earl moved to accept. Seconded by Kevin. The motion was voted and carried 5/0.
8. Discussion/recommendation/action of OLD BUSINESS:
  - a. Jet A Fuel Terminal AIP 19 – Some additional delays in review of the updated ALP by the FAA Regional Office. Changes incorporated by Mead & Hunt. Looking to bid project now by March 21<sup>st</sup> and bid opening on April 17<sup>th</sup>.
  - b. Land Lease Rate – Request by Gary Beekman, Oconto Aviation, to reduce the square footage of his hangar building, as regards the office addition area. Was measured by Managers as being 50' x 15'. This would result in a decrease of 150 sq. feet from the charged 4500 sq.ft.  
  
Motion by Earl to revise the 2025 Land Lease square footage for Oconto Aviation to 4,350 square feet, and a reduction of \$ 30 from the Invoice on the land lease.
9. Discussion/recommendation/action of NEW BUSINESS:
  - a. Security Camera System – Discussion of the security camera system, which is old and deficient in multiple areas of the Airport. Managers will review potential systems and costs for discussion by the Commission at a future meeting.
  - b. Information.

10. Date for next Regular Meeting of the Commission: **Monday, April 14, 2025, at 9:00 am.**
11. Adjournment: Meeting adjourned at 9:37 A.M on March 10<sup>th</sup> by Chairperson Paul LeTourneau  
Bob moved to accept. Seconded by John. Voted and carried 5/0.

Frank Calvert  
Recording Secretary/Manager.  
March 12, 2025

*CF: Paul LeTourneau, Earl Uhl, Kevin Noack, Robert Bake, John Ebeling, City of Oconto, Oconto County and Airport files.*