

## MINUTES OF THE MEETING OF THE WAGE & PERSONNEL COMMITTEE

City Hall Council Chambers, 1210 Main St, Oconto, WI 54153

**TUESDAY, MARCH 18, 2025 - 5:30 PM**

**Meeting of the Wage & Personnel Committee was called to order at 5:30 pm by Chairperson Riley Sowle**

### **Roll Call –**

Members Present: Darrell Anderson, Dee Donlevy, Bob LeBreck, Riley Sowle, Lori Stenstrup, and Dan Zoeller

Also Present: Attorney Frank Calvert and City Administrator Brittney Burrueel also as recording secretary

### **Approval of Agenda –**

**MOTION: Stenstrup / Zoeller** *Motion to approve the agenda as presented for the Wage & Personnel Committee meeting on March 18, 2025. Voice Vote: 6 ayes M/C*

### **Approval of Minutes –**

**MOTION: Zoeller / Donlevy** *Motion to approve the minutes as presented for the Wage & Personnel Committee meeting on March 11, 2025. Voice Vote: 6 ayes M/C*

**Public Input –** none.

**Correspondence –** none.

### **Discussion/Recommendation on –**

- a. Employee Handbook Revisions

**MOTION: Anderson / Stenstrup**

*Motion to approve the employee handbook revisions as presented.*

**Voice Recorded Roll Call Vote: 6 ayes M/C**

### **Closed Session –**

The Committee voted at 5:40 pm to convene into Closed Session pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the following:

- i. Building Inspector Vacation Time

**MOTION: Donlevy / Anderson** *Motion to convene into closed session at 5:40 pm.*

**Voice Vote: 6 ayes M/C**

Roll Call: Darrell Anderson, Dee Donlevy, Bob LeBreck, Riley Sowle, Lori Stenstrup, Dan Zoeller, Attorney Calvert, and City Administrator Burrueel.

### **Open Session –**

The Committee voted to reconvene into Open Session at 5:58 pm pursuant to notice duly given and as allowed by Wis. Stat. 19.85(2) for discussion/recommendation from Closed Session.

**MOTION: Zoeller / Donlevy** *Motion to reconvene into open session at 5:58 pm.*

**Voice Vote: 5 ayes M/C**

### **Adjournment –**

**MOTION: Stenstrup / Zoeller** *Motion to adjourn at 5:58 pm. Voice Vote: 6 ayes M/C*

Minutes submitted by City Administrator Brittney M. Burrueel